



El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board of Directors Meeting

April 22, 2014, 9:30 am

USFS Headquarters, 100 Forni Road, Placerville, CA

"Final Minutes"

1. Meeting Call to Order: 9:32 am, Pat Dwyer, Chairperson
2. Roll Call & Sign In: Pat Dwyer, Ken Hasse, Ernie Lory, Steve Willis, Dylan Thomas present.
Members absent: Bill Bergen, Bill Brandt, Jim Stewart, Ray Griffiths, and Richard Krek.
3. Special Presentation: Community Service Awards. Chairman Dwyer presented Certificates to Susan Owens of Gold Hill, Kimberly McCarthy of Audobon Hills, and Ray Pingle of Royal Equestrian Estates as an expression of our appreciation for their extraordinary efforts to make their communities fire safe.
4. Approval of Agenda: There were no changes to the agenda. Ken Hasse made a motion to approve the agenda, Ernie Lory second. Motion passed unanimously.
5. Special Guest: Battalion Chief Gianni Muschetto, CAL FIRE AEU Fire Prevention Bureau & Law Enforcement, was unable to attend, but Chief Tom Tinsley indicated that Chief Muschetto plans to attend one of our future meetings.
6. Consent Agenda: Board Action Items.
 - a. March 25, 2014 Board Meeting Minutes – Ernie Lory moved that the minutes be approved. Ken Hasse second the motion. Minutes passed by unanimous vote.
 - b. March 25, 2014 General Meeting Minutes – Ernie Lory moved that the minutes be approved. Ken Hasse second the motion. Minutes passed by unanimous vote.
7. Public Comment: Chief Tinsley from CAL Fire said that they've had five projects approved to receive funding from the SRA Fire Fee. He asked us to identify any additional projects that are 'shovel ready', as additional funds may become available. Any eligible projects must already have the environmental clearance (CEQA and/or NEPA) accomplished. There was discussion of the difficulty accomplishing environmental clearance prior to receiving grant funding, and the Board discussed the possibility of assisting with that aspect of future projects, including

identifying additional funding sources for the reviews and analysis to create a “library” of projects that are ready to go.

8. Information Items:

- a. Title III EDSO - Chairman Dwyer met with Sheriff D’Agostini and proposed that we split the Title III funding with the Sheriff’s Department. The proposal was well received, and could potentially result in approximately \$68,000 for us.
- b. Chipping and Dumpster Status – Ken Hasse is closing out the 2012 grant. We received \$100,000 and have spent \$106,000 (we are still owed \$12,000). Ken reported that we did not meet our match requirements this quarter on either the chipping or the dumpster programs, so reporting of work-in-kind will be an absolute requirement with our next grant. Ken expects to receive our grant paperwork for signature very soon. Christine Swenson provided a count by month and by community of both the chipping and green waste requests received during the January through March timeframe.
- c. Web Update – Chairman Dwyer reported that the website is continuing to improve. The next major push will focus on the functionality of the chipper data base. Ken Hasse has notified the contractors on our old contractor list to let them know that they can now add their names to our web site list.
- d. Home & Garden Show Booth – Chairman Dwyer tried to pin down what level of coverage we are expected to provide at the Home and Garden show the first weekend of May. USFS (Ken Kumpe) pledged coverage from 10:00 to 5:00 daily. The FPOs were contacted but have not responded. We (EDCFSC) will staff with as many volunteers as we can, but coverage may be a bit thin on Saturday as at least two councils have community meetings that day. Ernie Lory made some suggestions (posters, handouts) to make the booth more attention-getting and informative.
- e. Community Meetings – We’re getting lots of requests to attend community meetings. Chairman Dwyer attended the Sierra Springs Meeting a couple of weeks ago, and will be attending several others, including Pollock Pines FSC, Texas Hill, and Georgetown Ridge in the near future.

9. Treasurer’s Report:

- a. Financial Reports – Ken Hasse reviewed our financial reports – we have approximately \$35,000 in the bank, which includes about \$7,700 in donations. He’s in the process of closing out our last two active projects, Logtown and Chipping.
- b. Funding Status – Nothing new received in the last month. We’re still waiting on funding from the County. Once we have received additional funding, we will conduct an audit.

10. Governance Committee Report:

- a. By-laws – waive 30 day requirement – Steve Willis made a motion for a vote of members present to waive the 30 day requirement. Ernie Lory second the motion. Motion passed unanimously.

- b. By-laws Final Vote – A final vote was not possible as we did not have a quorum. Final vote is postponed until next meeting.
- c. Policy Update – Steve Willis will be sending out the draft revised Policy and Procedures for review prior to the next meeting. Ken Hasse mentioned concern over the wording of our procurement policy regarding the requirement that any prospective contractors be registered in the SAM (System for Award Management) database, which is a requirement when using Federal funding.

11. Projects Committee Report:

- a. CWPP Status Georgetown – Ray Griffiths wasn't available to provide an update, but Chairman Dwyer said that he will obtain Chief Schwab's signature tomorrow morning, and take the CWPP to the Board of Supervisors for approval. The BOS has not yet created an internal process for the approval of CWPPs; hopefully this will not delay the approval.
- b. Lakehills CWPP Update – Steve Willis reported that they had contracted with a Forester, Mr. Bill Draper, and that they have shovel-ready aspects of their shaded fuel break project ready to go.

12. New Business:

- a. Senior assistance procedures – Friends of Seniors is reviewing our drafted procedures, and some minor changes are expected.
- b. Dumpster Policy – This was discussed earlier.
- c. New Satellite Guide – The guide is in rough draft form. A committee will be assembled after elections.
- d. Appoint Nominating Committee – Vice Chairman, Steve Willis was tasked to form a nominating committee to develop a slate of candidates to be presented at the May Board meeting in preparation for the June election.

13. Board Member/Satellite Reports:

- a. Chairman Dwyer mentioned two short videos, one on the Oakland Hills fire and another on the Waldo Canyon fire. He hopes to show the Waldo Canyon video at the next meeting if there's time.
- b. Steve Willis reported that Lakehills is forging ahead with their CWPP. He shared that they recruited the Boy Scouts to hand out Ready-Set-Go brochures. The Scouts will be doing three separate walk-arounds – one for each phase of the campaign. He also told us about a program the USPS has wherein a party can have flyers mailed to all residents in a neighborhood for only 16 cents each.
- c. Ernie Lory reported that of the 39 property owners polled to see if they would participate in the GF-9 project to date they've received 15 yes votes, 2 no votes, with 22 responses still pending. They have 4 prospective contractors so far, and Ernie advised the board of his proposed bid evaluation schedule. It was tentatively agreed that Chairman Dwyer will attend the bid evaluation on Monday May 12th. The selected

contractor will be presented to the entire board of directors for an email vote shortly thereafter. As time is of the essence, as soon as the contractor receives a majority approval, award of the contract will be allowed, with ratification to occur at the May meeting.

- d. Ken Hasse reported that a Statement of Information, which is good for 2 years, has been filed with the state.

- 14. Good of the Order: Steve Willis moved that we adjourn to the 27 May meeting. Ken Hasse second. Motion passed unanimously. Meeting adjourned at 11:55 am.

Approved by the Board, 05-27-2014

A handwritten signature in dark ink, appearing to read 'Pat Dwyer', with a large, stylized initial 'P'.

Pat Dwyer, Chairman