



El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting Minutes

May 26, 2015

USFS Headquarters, 100 Forni Road, Placerville

9:30 am to 11:00

1. Meeting Call to Order: 0933

2. Roll Call: Sign In

Pat Dwyer, Steve Willis, Bruce Dickson, Jim Stewart, Ray Griffiths, Ken Hasse, Ernie Lory

- Chair Dwyer thanked Swenson for filling in as Board Clerk and introduced Jodi Martin from Rescue Fire who is now the EDCFSC Board Clerk and Rescue Station 83 is now a physical location for the Council.

3. Approval of Agenda:

Motion by Stewart to approve agenda adding: (1) Item 8c FY 1516 budget draft, (2) Item 10d request for business cards, (3) Item 8d audit update, (4) Item 6d new councils, (5) Item 10e meeting schedule.

Second by Dickson. Motion carried.

4. Consent Agenda: Board Action Item

a. Approve 04/28/2015 Board Meeting Minutes

Motion by Dickson to approve minutes correcting: (1) Item 7b removing Heather Campbell's name and adding "for three years" at the end of that paragraph, (2) Item 7e adding Pat Dwyer and Dave Crespo (SMUD) to volunteers, (3) Item 8b replacing Green Valley Church with Holy Trinity Church, (4) Item 8c correct spelling to CEQA, (5) Item 5b correct spelling of Cecil Ringgenberg's name, (6) Item 9a correct sub-accounts to sub-account, only one new account was opened.

Second by Stewart. Motion carried.

5. Public Comment – Time limit is 3 minutes per person. The Board will receive comments from the public regarding items not on the agenda. Any action requiring Board intervention must first be on the agenda for Board action, and no action can be taken at this time. The only other time the public will be permitted to comment is prior to a vote on an action item listed below. That comment must pertain to the subject to be voted on and is limited to 3 minutes.

- Chris – Proposing a new council in Patterson Ranch area. Showed map of proposed area which is a large area that can be broken in to small sub-groups. Part of area is in Highway 49 CWPP. EDCFSC could possibly help fund a mailing to property owners in area once new council has been formed and committed.
- Mark Egbert, Resources Conservation District – Had informational meeting with the BOS last week and thanked the EDCFSC for their support.
- Dave Crespo, SMUD – Pursuing fuel reduction and damage control after the King Fire, applied for CalFIRE grant for project near the Wentworth Springs area, would like EDCFSC to consider endorsing their grant application which would be due with the next several weeks, appreciated Chair Dwyer attending their press conference supporting SMUD's efforts.

6. Information Items:

a. Correspondence

- No correspondence received
- Sent out thank you letters to all agencies that provided support at the Home & Garden Show
- Sent thank you to Mountain Enterprises for displaying their fire rig

b. Chairman's report

- Fire Chiefs meetings are the Wednesday after the FSC meetings, keeping them updated on FSC activities
- Talked to Chief Schwab about Wentworth Springs
- May 2nd was Community Wildfire Preparedness Day, Sierra Springs had an event and are looking at forming a council
- Went to Pollock Pines event, Heather did a good job putting together displays, was well attended
- Was invited to a SMUD event last Friday, impressive display of unity between SMUD and PG&E, Mountain Enterprises had three pieces of impressive equipment on display
- Invited to Western Utilities Day next month and will be able to talk to representatives from PG&E and SMUD
- Had Executive committee meeting
- Industry Day is June 17th

c. Vice Chair report

- Attended Forest Forum Event, missed tour of King Fire area but attended barbeque, made some good contacts
- Contacted by Sierra Disposal to discuss new Coloma/Lotus area council, donated four dumpsters to the Coloma event
- Coloma council is currently picking directors
- New councils forming in Cool, Patterson Ranch, Arrowbee Estates, Shady Lane and Sierra Springs
- Need to reach out to existing councils to help support them and facilitate cooperation with new councils
- Formation manual is still being updated, it still has valuable information in its current state

7. Program Reports

a. Chipper

- Chipper is scheduled to start back to work today, backlog of 40 plus 17 new requests
- Received two grant payments, \$72,000 for the chipping and dumpster programs and \$73,000 for GF fuel reduction
- Concerns about Grizzly Flats backlog

b. Dumpster

- Dog Paw, Bonanza, Logtown, Fairglade, Cedar Oak Road completed
- Currently in Outingdale and Kyburz,
- Deep Haven and Pollock Pines are next
- Match hours are higher than expected, need to add date next time match cards are printed

c. Senior Assistance

- 14 projects completed since beginning of year, three are scheduled, three require evaluation, from Pollock Pines to Latrobe
- Less than \$1,000 left in Friends of Seniors budget for clearing, would like to have EDCFSC add money to the Friends budget, consider doing a matching funds donation
- Friends limits amount of work to \$300 per house
- Chair Dwyer would like permission to negotiate with Friends for matching donation
Motion by Dickson to authorize up to \$2,000 to be matched by Friends. Second by Stewart.
- Discussion: regarding "up to" vs. a specific amount, starting to get a lot of requests for funding, which "pot" would funding come from, suggestion to add to next fiscal year's budget
- Treasurer suggests postponing a decision until budget has been reviewed
Motion amended by Dickson to give \$1,000 to Friends of Seniors from EDCFSC donations contingent upon them matching the amount. Second by Stewart. Motion carried.
- Dwyer will report back what Friends are willing to match next year for possible inclusion in FY 15/16 budget

d. Fuel Reduction Projects

No report

8. Treasurer's Report

a. Financial reports

- Master account balance = \$294,522.67, SRA account balance = \$12,500.78
- Received GF12 (\$72,929) and chipping/dumpster (\$72,000) funds that are not reflected in reports
- New account for SRA grant was funded with CWPP Title 3 2013 and 2010 monies as a placeholder until grant is received
- Still in the black
- 19.8% of budgeted amounts remaining
- Title 3 funds available
- Active projects: were \$18,463 in hole before pending payments were received, approximately \$50,000 balance available which will last approximately five months

b. Funding Status

- Still \$92,000 that has not been requested yet, will request at next opportunity

c. FY 15/16 Draft Budget

- Need to have an Executive Board meeting to finalize proposed FY 15/16 budget

d. Audit Update

- All requested information has been submitted, still haven't been able to meet with auditor

9. Governance Committee Report:

a. Slate of Board Candidates

- Good response for nominations, emphasized quarterly meetings
- There are seven positions up for election, five incumbents reapplied and two did not
- Received two applications, Dave Crespo with SMUD and Linnea Marengo from Cool
- Handed in all applications except for Ray Griffiths who's application is in the mail
- Handed out a nomination overview and list of committed and potential stakeholders
- Concerns about having enough time for all stakeholders to speak at quarterly meetings
- Going forward there may be a need to enforce by-laws section regarding removal for lack of attendance

10. New Business:

a. Grizzly Flat requests

i. GF CWPP Update

- Steve Hupner provided presentation and handout regarding Grizzly Flat history, topography and new projects to be amended into the existing 2012 plan
- New GF projects overhead costs estimated at \$4,300 for \$1.9 million worth of work and GF requests that EDCFSC fund overhead costs from SRA grant
- EDCFSC is on the cusp of hiring a contractor for countywide CWPP whose scope of work would be to create a countywide CWPP and integrate local CWPPs into the countywide CWPP, would be premature to provide funds for a contractor that may not be the same
- Suggestion to amend existing GF CWPP and then have it acknowledged by existing agencies rather than spending money to write a new scope for each project
- Discussed costs of writing new scopes for each project vs. using "boilerplate" descriptions
- What is timeline for next grant cycle and is a draft form acceptable
- GF requests that EDCFSC acknowledge acceptance of projects so GF can certify projects are in CWPP when applying for grants
- The Board acknowledged acceptance of the 16 new GF projects
- GF projects will be refined and incorporated by new contractor into countywide CWPP in countywide format

ii. GF Community School Work Day – Chipper Support

- GF-2 project needs additional work
- Area has a Necessary School and needs 200' defensible space for “shelter in place”, this area also has a helipad
- Can't use CCC on Federal lands
- GF will have wood cut and stacked for chipping, would like to have project completed sooner rather than later
- Can't use defensible space money for non-residential use, can't use Forest Service money on Forest Service land
- EDCFSC supports the project, suggestion to use \$2,000 of SMUD donation for project
Motion by Hasse to approve up to \$2,500 for chipping. Second by Stewart.
- Discussed suggestion to use funds from SMUD donation so specific projects can be included in their thank you letter

Motion amended by Hasse to fund an amount not to exceed \$2,500 from donations. Second by Stewart. Motion carried. Lory abstained.

b. SRA Grant Status

i. County wide CWPP

- RFP almost finalized, scheduled opening date is June 1 to close on June 15
- Will meet after June 15 to award bid
- May have to schedule bidders conference
- Statement of work includes getting all stakeholders input

ii. PP-1 Weber Creek

- May need help to write contract management RFP as current proposals are over the \$25,000 threshold

c. USFS Grant Submission: Chipping & Dumpster

- Submitted grant for approximately \$180,000

d. Business Cards

- Proposal to get name plates for meetings after elections and business cards for those that want them, will add to FY 1516 budget

e. Meeting Schedule

- Current schedule is to have stakeholders meeting the last month of each calendar year quarter, except December which was changed to November
- Suggestion to have business meeting early and stakeholders meeting after lunch
- Suggestion to have stakeholders meeting the second month of calendar year quarter
- Consensus to change stakeholders meeting to second month of each quarter beginning calendar year 2016

11. Board member/ Associate Reports

- Hasse – LT9A information has been forwarded to and accepted by CCC, EDCFSC will still have to fund some of the costs
- Dwyer – ok to sign previously approved Grizzly Flats CCC bill

12. Good of the Order

Adjourn to the June 23rd, 2015 Board Meeting (9:30) and General (Stakeholder) Meeting (11:00)
Motion by Stewart to adjourn at 1222. Second by Lory. Motion carried.


Jodi Martin, Clerk to the Board