



El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting Minutes

June 23, 2015

USFS Headquarters, 100 Forni Road, Placerville

9:30 am to 11:00

1. Meeting Call to Order: 0934

2. Roll Call: Sign In

Pat Dwyer, Steve Willis, Bruce Dickson, Ray Griffiths, Ernie Lory, Ken Hasse, Heather Campbell, Jim Stewart - Dave Crespo elected under Item 6

3. Approval of Agenda: Board Action Item

Motion by Griffiths to approve agenda noting that Martin will be giving Dumpster Program report under Item 9 b and Item 11 b is an Action item. Second by Lory. Motion carried 7-0-1. Stewart abstained.

4. Consent Agenda: Board Action Item

a. Approve May 26, 2015 Board Meeting Minutes

Motion by Lory to approve minutes as written. Second by Griffiths. Motion carried 8-0.

5. Public Comment: Time limit is 3 minutes per person

- Agenda is posted on website, individuals can also request to be added to the e-mail distribution list

6. Board Elections

- Ballot was distributed to Board members
- Can have up to 21 members on Board, currently there are ten
- Two Board members are leaving and there are two applicants
- Votes were tallied by Jim Stewart
- Incumbents Dwyer, Hasse, Willis, Lory and Griffiths were re-elected
- New Board members Dave Crespo and Linnea Marengo were elected
- Thank you to Willis for being the Nominating Committee

7. Election of Officers

- *Stewart nominated Dwyer for Chair. Second by Campbell.*
 - *Dwyer nominated Willis for Vice-Chair. Second by Stewart.*
 - *Dwyer nominated Campbell for Secretary. Second by Dickson*
 - *Dwyer nominated Hasse for Treasurer. Second by Dickson*
 - *Dwyer nominated Stewart for Parliamentarian. Second by Willis.*
- All nominations were approved unanimously.*

8. Information Items

a. Correspondence

- Encouraged by Frank Stewart to support use of SRA grant for full time FSC Executive Coordinator

b. Chair's Report-Events

- Dwyer wrote thank you letter to Dogwood Garden Club for fund raising event for PP FSC
- Received thank you letter from Eric Brown, PG&E Vegetation Manager for region, for FSC's support of PG&E events
- Wrote thank you letter to EID for performing fire hydrant maintenance
- Wrote letter to former acting CAO Knorr reminding County that Title III money to be split between the EDC FSC and the EDC Sheriff Department
- Wrote letter supporting CalFIRE SMUD grant application

c. Vice Chair Report-Events

- Attended State FSC Board meeting, reviewing 63 grant applications for \$3.3 million in funding
- Forest Service discussed upcoming WUI grants, focusing on large scale watershed oriented projects
- Attended Board of Forestry meeting, funding for EDC FSC from SRA grants is highly likely this year also discussed sustained funding on the possibility the Title III monies may be reduced 50% this year and an additional 50% next year

d. Web Site-Calendars/Outlook/Addresses

- Met with IT provider regarding website, e-mail and file sharing
- Notification system is working but must be broken down into groups of no more than 99 contacts
- Nextdoor is a good application for notifications, new program may be able to handle this
- Posted on website that all burning has been suspended as of June 22, 2015, 0800

9. Program Reports

a. Chipper-Hasse

- Talked to Mountain Enterprises over the weekend and there are about two days worth of work
- Quintet community will be submitting applications for neighborhood chipping-need individual applications in order to have match information
- Chipping should be funded through summer but there will be no chipping on red flag days

b. Dumpster-Martin

- One dumpster going to Audubon Hills tomorrow
- Sly Park Hills will have dumpster in mid-July
- Did not receive match forms for all users of Deep Haven, only received 4

c. Senior Assistance-Lory

- 17 projects completed three under evaluation for defensible space clearance
- Would like to have relationship with Friends of Seniors defined, especially long term funding
- Dwyer will talk to FOS regarding FOS budgeting monies for defensible space clearance and FSC providing matching funds
- Need to clarify who is the funder and who is the provider
- Need to consider applying for grants specifically for Senior Defensible Space projects

d. Fuel Reduction Projects

- Currently one going on in Grizzly Flats, using Growlersburg crew through CalFIRE
- CEQA application going through which is a convoluted process, need to coordinate with crew

10. Treasurer's Report

a. Audit Report

- Clean audit-no findings
- Couple of minor suggestions one is that minutes need to be signed
- Allocation of expenses needs to be modified for overhead expenses, eventually overhead for each grant needs to be itemized and allocated to specific grants
- Currently overhead items are built into budget as unknown with sporadic funding, auditor suggests doing a budget transfer at the end of each budget year and have a Board policy spelling out methodology for transfer
- Thank you to Hasse for working with auditor

b. Financial Reports

- Operations account balance \$42,366
- Active projects are GF 9 which should be closed out soon, chipping-payments current, GF 12-not spending much yet
- Title III -\$95,977
- Now have two bank accounts as the SRA grant requires that their funds be held in an interest bearing account
- 2013 Title III has been spent
- 2010 Title III balance is still waiting to spent
- 2014 has not been spent yet
- 2015 Title III funds are expected in September
- P&L shows in black
- Total bank balance is \$281,868

c. Grant Funding Status

- All current

11. New Business

a. 2015/2016 Budget: Action Item

- Preliminary budget for FY 2015/2016 was developed based on past year's budget and know changes
- Board met and tweaked proposed budget
- Discussed projected revenues and expenditures
- Only spent 20% of last year's budget
- Went from \$25,000 overhead to \$100,000 overhead due to administrative support and \$45,000 for boots on the ground i.e.: environment studies, CWPP, project matches, etc

*Motion by Stewart to carry over budget to next month for approval. Second by Griffiths
Motion carried 9-0.*

b. SRA Grant Status

i. Countywide CWPP Source Selection Recommendation

- Received one bid from SIG Spatial Informatics Group Limited, they participated in Nevada County and Tahoe Basin CWPPs
- Bid for flat rate of \$80,000
- Executive Committee approved bid after receiving positive feedback during due diligence process

Motion by Dickson to ratify contract with SIG Spatial Informatics Group Limited. Second by Griffiths. Motion carried 9-0.

ii. PP-1 Weber Creek FRP Active

- Bid closes on June 30, 2015 for RFP for project
- PG&E grant for \$80,000
- Project must be completed by September

c. USFS Grant Submission: Chipping & Dumpster

- Submitted grant application for 2016

12. Board Member/Associate Reports

- Lory-Grizzly Flats FSC: Grants committee met and identified potential projects, will present projects to full council, CalFIRE rep will attend, hazardous vegetation abatement ordinance from County is not likely, GF representative met with county supervisor to discuss ordinance, county council feels concerns are already addressed under existing codes, Supervisor Frentzen is looking at issue but has concerns with funding
- Dickson-Pleasant Valley FSC: Is having an emergency preparedness education forum Sunday at the Grange at 1:00pm, PV vet clinic has been certified as an emergency site and received a grant from Noah's Wish to purchase generators and animal supplies, can serve large and small animals, Grange site will be turned into demonstration area this fall

13. Good of the Order

- None

Adjourn to Stakeholders meeting at 1:00pm and the July 21, 2015 Board Meeting

Motion by Hasse to adjourn at 1144. Second by Dickson. Motion carried


Jodi Martin, Clerk to the Board