



# El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

## Board of Directors Meeting

June 24, 2014, 9:30 am

USFS Headquarters, 100 Forni Road, Placerville, CA

"Approved Minutes"

1. Meeting Call to Order: 9:31 am, Pat Dwyer, Chairperson
2. Roll Call & Sign In: Pat Dwyer, Ken Hasse, Ernie Lory, Bill Bergen, Bill Brandt, Ray Griffiths present. Members absent: Steve Willis, Richard Krek, Jim Stewart and Dylan Thomas.
3. Approval of Agenda: Ray Griffiths moved that the agenda be approved as submitted. Ernie Lory second. Motion passed unanimously.
4. Consent Agenda: Board Action Item. Christine Swenson noted that item 11.c. should show that the Lakehills CWPP is scheduled for completion by the end of 2014, not within a month as was indicated. Bill Bergen moved that the minutes be approved. Ken Hasse second. Motion passed unanimously.
5. Board Elections: Board Action Item. The board voted to reelect Jim Stewart and Bill Brandt along with two new members, Heather Campbell and Bruce Dickson. Ken Hasse counted votes, including Steve Willis' absentee ballot. Jim Stewart, Bill Brandt, Ms. Campbell and Mr. Dickson all received unanimous approval.
6. Election of Board Officers: Board Action Item. The board held a verbal vote for the election of board officers, with the following results:
  - a. Parliamentarian – Chairman Dwyer nominated Jim Stewart. Bill Bergen second. Passed unanimously.
  - b. Treasurer – Ernie Lory nominated Ken Hasse. Chairman Dwyer second. Passed by majority vote (Ken Hasse abstained).
  - c. Secretary – Bill Bergen nominated Christine Swenson, Chairman Dwyer second. Passed unanimously.
  - d. Vice Chairman – Chairman Dwyer nominated Steve Willis, Ken Hasse second. Passed unanimously.
  - e. Chairman – Ken Hasse nominated Pat Dwyer, Bill Bergen second. Passed unanimously.

Chairman Dwyer then advised all board members read the Board Members' Bill of Rights, and requested they read and sign the Board Member Agreement and the Conflict of Interest form, if they have not yet done so.

7. Public Comment: None

8. Information Items:

- a. Sacramento Regional Conservation Corps – Dwight Washabaugh gave a brief overview of the 14 private non-profit conservation corps, which are separate from the CCC (California Conservation Corps). The SRCC serves 18-25 year olds within the region, not just Sacramento County. It is a non-residential program consisting of community service work as well as education to obtain a GED. Their work focuses on fire fuel reduction, and they'd like to partner with us to that end. Mr. Washabaugh indicated they would be willing to travel as far as Grizzly Flat or perhaps Georgetown, if there were sufficient work there to make the trip worthwhile for a crew of 8 workers. Their crews are OSHA certified and follow approved horticultural practices. If necessary, they may be able to gain access to a chipper, but they do not have their own. They are interested in projects of all sizes, including weed eating and trimming, and do a lot of vegetative clearing for SMUD and the City of Sacramento. It appears we may have a lot of opportunity to utilize their services. Baldeo Singh spoke briefly on the training the crews receive.
- b. BOS – OES/Disaster Council Meeting – Chairman Dwyer attended subject introductory meeting, which focused on evacuation exercises and disaster preparedness. He feels fortunate that we'll be able to participate in future meetings, and suggested that we may plan an exercise or two each year. It was noted that these exercises take a lot of time to plan and execute, so the participating communities must be carefully chosen.
- c. Chipping & Dumpster Status – Ken Hasse reported that the grant agreements for the chipper grant and the GF12 grant had been received, completed, and mailed back Monday, June 23. In anticipation of receiving funds soon, we need to advertise the chipping contract and finish the on line database. Since this grant money will also fund the green waste program, our new green waste dumpster policy needs to be defined.
- d. Web Update – Ken Hasse suggested that on the website we use the term "local council" rather than "community council" to help avoid any confusion between the different categories of fire safe councils. Ernie Lory mentioned that he has a list of potential natural resource consultants and he'll invite them to add their names to our website resource listing.
- e. Senior Assistance Program – Chairman Dwyer reported that we collected \$1,700 from the Day of Giving, against our goal of \$1,200. We've already approved two houses in the Sly Park area to receive our services.
- f. Community events - Because of the drought and high fire risk, we're seeing a lot of renewed interest in our efforts.

9. Treasurer's Report :

- a. Financial Reports – Ken Hasse reported that our annual P&L is -\$17,000, our monthly P&L is -\$31,000. The Bank Balance is \$112,980, which includes the final payment for Logtown 10 of \$34,543, \$1,724.80 from the Day of Giving, and \$30,000 from USFS for GF9. The \$34K for Logtown 10 will be spent by Monday, and the GF9 money has already been spent. Logtown 10 will now close out, and the chipping and dumpster program will be closed out as of 31 March with a balance of -\$9,255.68. We were told to go ahead and close out with a negative balance if necessary, rather than wait on the \$12,000 that is still owed us for that program. We have a total of \$31,814 Title III funds available.
- b. Because we have a positive cash flow at this time we plan to schedule an audit, at a cost of \$6,000. Bruce Dickson suggested that a financial review may be less expensive, but since we've already used this auditor it was agreed that it would be best to continue with her. Ernie Lory moved that we go ahead with the audit. Bill Bergen second. Motion passed unanimously.

10. Governance Committee Report:

- a. Policy Update - Steve Willis is currently working on our policies and procedures. We also need to work on our new dumpster policy, as well as create a purchasing manual.
- b. New Council Handbook - Heather Campbell is taking the lead on creating/updating the new council handbook.

11. Projects Committee Report:

- a. LT 10 Update – Logtown 10 is completed, grant closed. There were 43 acres ready to go. Only 14 acres were completed before they ran out of time, so the rest is a candidate for any additional funding that may come our way. The remaining work is covered by an existing environmental compliance report, and the agreement with the landowners is good for another year.
- b. GF 9 Update – The first phase of GF9 was completed ahead of schedule and under budget. The project will be expanded pending the cooperation of property owners.
- c. Georgetown CWPP Update – Ray Griffiths reported that Chief Schwab signed the CWPP and it is now at USFS awaiting signature. As soon as it is signed he'll take it to CAL FIRE. We haven't heard whether the BOS has worked on their approval process yet, so this CWPP may re-energize that effort there.
- d. Lakehills CWPP Update – They're still shooting for the end of the year to complete. Their first public meeting is scheduled for tomorrow, 25 June.
- e. Unfunded projects – Chairman Dwyer said that there appears to be money coming our way, both from Cap and Trade, and from Drought Relief. Perhaps we can use some of this money to accomplish the environmental analyses that are required prior to requesting project funding. This is an issue the board needs to work.



- f. "Shovel Ready" Projects – We were all reminded to ensure that the Board knows of all "shovel ready" projects, so that we can quickly make use of any money we are offered. CAL FIRE wants a prioritized list, as they're expecting \$42m from Cap and Trade.

12. New Business: We need to get started on the chipping contractor solicitation.

13. Board Member/Satellite Reports:

- a. Bruce Dickson thanked the Board for including him.
- b. Bill Bergen announce that he is resigning the Board.
- c. Ernie Lory reminded everyone that he is hosting the August EDCFSC meeting on August 26 in Grizzly Flat. He'll provide driving instructions, which will be included in the August agenda.

14. Good of the Order: Meeting adjourned at 11:23.

A handwritten signature in black ink, appearing to be 'Pat Dwyer', written in a cursive style.

Approved by Board Action 07/22/2014

Pat Dwyer, Chairman