

## EDCFSC Minutes

USFS Headquarters, 100 Forni Rd., Placerville

July 25, 2012

10:00 am

### 1. Meeting Called to Order:

Richard Krek, EDFDC Chair called the meeting to order at 10:01 a.m.

### 2. Roll Call:

**Board Members Present:** Richard Krek, Chair; Ken Hasse, Treasurer; Suz Walker, Secretary; Chrystie Mort-Davis, Parliamentarian; Mary Cornelison; Ray Griffiths; Lloyd Heller; Gary Miller; Michael Powell; Jim Stewart, and Cari DeWolf.

**Satellite Council Members and Guests Present:** Francis McCarthy, Lake Hills Estates FSC, our speaker, Bill Roby, Executive Director, El Dorado Community Foundation, and several guests who did not sign in.

### 3. Consent Agenda:

- Approval of the Agenda: Lloyd Heller moved that the agenda be approved. Chrystie Davis seconded. The motion carried. The minutes of the June meeting were moved and approved, with abstentions by Chrystie Mort-Davis and Suz Walker who were not present for the meeting in question.

### 4. Public Comment: No public comment.

### 5. Information Items:

- **Correspondence and Communication:**
  - i. USDA-FS grant agreement for Happy Valley Road Project: Cari explained that Barry Callenberger is the project manager. Hope to finish in the fall.
  - ii. Letter to the El Dorado Water Agency: Asking for a grant for the purpose of adding water protection to the El Dorado County CWPP, for example assessing the vulnerability of the watershed. EDFSC could use to try for a matching grant for the 2013, combined with the chipping and dumpster application. These would be restricted funds for these specific purposes. With corrections to the letter specifying the "El Dorado County CWPP" the motion was made and seconded to send the letter.
  - iii. Liron Galliano of the California Fire Safe Council was instrumental in getting EDFSC \$30,000 to extend the assistance program for the fuels reduction for the senior and/ or disabled program.
  - iv. Cari discussed an application she is making for a WUI grant, connected with Firewise and defensible space. Need for a Project Committee discussed.
  - v. Website: Concerns and discussion.

- **Treasurer's Report:** Ken presented the current profit and loss, Title III and Projects statements and explained them. The clearinghouse calculates the fiscal year one month later than does the federal government, so the statements date from the 15<sup>th</sup> of July 2011 to the 15<sup>th</sup> of July 2012. Motion for approval by Jim, seconded by Pat, with unanimous approval.
- Also the county Board of Supervisors is auditing all of the Title III spending for the last 4 years. The District Attorney's office requested all the bank records. They already have the digital copies since 2010, and paper copies of previous years will be submitted soon.
- **Committee Reports:**
  1. **Finance:** Budget changes include an added \$1200 for coordinator to do inspections for the seniors program. That brings the revised total proposed budget to \$61,829. Rich is conducting an inspections class in Cameron Park.
  2. **Outreach:** The senior and/or disabled grant is reinvigorated. It includes adults 18-64 who have proof of disability, any seniors 65 and older. Also please funnel any requests for handouts, leaflets, etc. through Cari or Rich; do not go directly to CalFire. Just let them know what the event is, what we need, and when it is taking place. Be sure to include how many we need and who the contact person and contact number. Materials are becoming limited, and CalFire has requested this to ease the pressure on them.
  3. **Governance:** The updated by-laws were presented. We have the month to review them. The period of review is dictated by our by-laws to be 30 days. We should consult the former by-laws on the website for comparison. Also review the non-discrimination and sexual harassment sections. The vote will be at the August meeting. Ken reported on functional responsibilities within the board. Cari does the mail and pdf's invoices to Ken. Ken assigns the class and accounts. The bookkeeper prints the checks and enters them into QuickBooks. Two authorized Board member sign the checks. Ken mails the checks and maintains the hardcopy and electronic records. Ken does a backup of the data once a month, and promptly takes that backup to the storage facility.
  4. **Nominating committee:** Nothing to report.
  5. **Projects Committee:** Committee not yet formed.
  6. **CWPP:** See correspondence, above.
- **Executive Coordinator Report:** Will be e-mailed to us soon. Due to Cari's grant work deadlines, it is not completed yet.

- **Director's Reports:** Francis McCarthy, Lake Hills Estates FSC was welcomed as a representative of a new satellite council. Lloyd reported at a South Fork Weber "Meet and Greet" held on the fourth of July. Lots of neighbors met, and they elected highly qualified new directors. Mary Cornelison reported on the Volcanoville Annual Picnic, which was a great success, with excellent speakers and over 100 people in attendance.

**6. Action Items:**

- Letter for fiscal sponsorship of Grizzly Flats by the El Dorado County Fire Safe Council was moved by Jim Stewart and seconded by Ray Griffiths.
- Letters of Commitment include those for Logtown, Grizzly Flats, and the Chipping and Dumpster program.
- Guest Speaker Bill Roby from the El Dorado Community Foundation gave a detailed presentation about fundraising possibilities, and how to move our focus from the concerns about lack of money to the opportunities we have. We would need to begin with a \$10,000 donation to the foundation, and then they would help us clarify our vision and effectively reach potential donors. We need a cohesive message that we articulate with passion.
  - i. We have \$5000. In unencumbered funds currently.
  - ii. Logtown voted to donate \$1000. More, and Pat Dwyer issued a challenge to other satellite FS Councils to raise the other \$4000.

**7. Good of the Order:** None

- 8. Adjournment:** Chrystie made a motion for adjournment and Pat seconded. The meeting was adjourned at 12:45. The next meeting is scheduled for August 22, 2012, at 10:00 am.

Dated: July 25, 2012

By: \_\_\_\_\_  
Suz Walker, Secretary

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Richard Krek, Chair