

BOARD MEETING MINUTES
EL DORADO COUNTY FIRE SAFE COUNCIL
MARCH 27, 2013

1. **Call to order**
The meeting was called to order by Chairman Rich Krek at 10:08 a.m. in the Meeting room of the USFS Headquarters at 100 Forni Rd, Placerville, CA
2. **Roll call**
Roll was taken by sign-in sheet.
3. **Approval of the Agenda**
Chairman Krek asked for the following to be added to the agenda under Item 5,
5 a. Correspondence
5 b. Election of an interim Vice Chairman
Jim Stewart moved and Chrystie Mort Davis seconded a motion to approve the Agenda as amended. MOTION CARRIED.
4. **Public Comment.**
None
5. **Approval of the Minutes of: November 14, 2012, January 23, 2013 and February 27, 2013.**
Jim Stewart Moved and Bill Bryant seconded a motion to approve the minutes of November 14, 2012, January 23, 2013, and February 27, 2013. MOTION CARRIED with 3 abstentions.
 - a. Correspondence
 - Cari De Wolf noted that EDI has sent out a notice for an EIR Scoping Meeting regarding work to be done on a Forebay project on April 1st.
 - There will be a training meeting by SDFSCC regarding assessments of Residential Fire Hazards.
 - There is an extension to the 2011 Chipping program funds to April 30, 2013.
 - b. Election of Interim Vice Chairman
Chairman Krek announced that Gary Miller, Vice Chairman has submitted his resignation. He called for a volunteer to fill the post. Pat Dwyer volunteered to serve.

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6. Treasurer's Report

Ken Hasse reported that we have a total of \$ 5,796 in donations. Report attached. We will have enough funds to carry us through next year for essentials. Insurance Web site, bookkeeping.

7. Report from the Chair

a. By-Laws amendment discussion

Chairman Krek asked that the item be tabled.

He also reported that the CWPP for Volcanoville needed additional signatures from USFS and BLM.

8. Executive Coordinator Report

a. Chipping Program Data Base/Approval of contract with Swindel & Assoc.

Cari DeWolf reported that there were three RFP advertised for the development of a Data base system for the chipping program. Swindel & Assoc. was the only Contractor that submitted a proposal. Cari noted that she was familiar with the company and recommended them for the contract in the amount of \$2,800. With \$1,200/year for maintenance. Pat Dwyer asked how the program was to be paid for. Cari responded that the costs would come out of the Grant funds for the Chipping program. There was considerable discussion regarding the need for the program, the fact that only one proposal was submitted. Jim Stewart moved and Chrystie Mort Davis seconded a motion to table the item until the April special meeting so that the questions might be better answered. MOTION CARRIED.

b. RFP For Chipping Program

Ken Hasse expressed concern about some of the language in the document. He suggested amending the total amount available and, changing the minimum of 2 contractors to "two or more", deleting the reference to a data base, and asked if it was possible to amend the contract with the current contractor. There was more discussion. Mary Cornelison moved to table the item to the Special Board Meeting.

Sandi Bush moved and Chrystie Mort Davies seconded a motion to amend the contract to those items as noted by Ken Hasse: removal of the name of the vendor, changing the minimum of two contractors to two or more, deleting the reference to a data base. MOTION CARRIED.

9. Committee Reports

a. Governance

Ken Hasse reported that he had previously email the draft bank policy item. That the committee is trying to complete three tasks by the end of June.

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1. The bank policy 2. By-law up-date was complete in 2012 3. Review of several misc Policies.

At this time Chrystie Mort Davis left the meeting, a quorum was still present.

b. Fundraising

Pat Dwyer passed out 'strawman" drafts of application forms for review and comment for board applications and satellite application to the EDCFSC.

Jim Stewart made the board aware that Brian Lussier from the California Conservation Corps wished to address the board.

Mr. Lussier reported that the CCC was available for fuel reduction work. They have their own equipment and the crews run from 10 to 15 people with their own Supervisor. He is available to make full presentations to FSC.

c. Public Information Team

Cari DeWolf announced that the RFP for the development of a new Web Site was ready for approval. Ken Hesse moved and Bill Brynt seconded a motion to approve the RFP. MOTION CARRIED

d. Nomination Committee

Pat Dwyer reported that with the resignation of Gary Miller another person was needed to serve on the Nominating Committee.

10. Directors Reports

>Francis McCarthy/Lakehills FSC reported they would have a Chipping Day and are planning a BBQ.

>Lloyd Heller/South Fork Webber FSC thanked the board for the help they gave to help secure the Pleasant Valley Grange as a meeting place.

>Pat Dwyer/Logtown FSC noted that they will have a clean-up day April 13th with Green waste dumpsters. Ken Hasse also reported that Logtown has started to email their Newsletter and have received good response.

>Mary Cornelison/Volcanoville FSC reported that they will hold their Firewise Meeting on May 4th.

>Sandi Bush/ Grizzly Flats FSC reported they are having a Table Top Wildfire Exercise on April 19th. Their Emergency Awareness Manual is almost ready to mail They will be holding a Community Safety Day on May 11`th, and their annual BBQ Will be held on July 27th.

>Rich Krek/ Cameron Park FSC noted that they will be having a Clean-up Day with Chipping on April 20.

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11. Good of the order

Chairman Krek announced the need for a Special Board Meeting to be held on April 9th or 11th for the purpose of resolving the table items:

1. The Chipping Data Contract
2. RFP for the Data Contract
3. Sub Account Policy
4. Misc Policies
5. Receive a Power Point presentation by Cari De Wolf

Jim Stewart moved and Bill Bryant seconded a motion to hold a special meeting on the 9th or 11th of April. Place and time to be determined. MOTION CARRIED.

The meeting was adjourned at 12:10 p.m.

Respectfully submitted

Sandi Bush
Secretary, Pro-tem

Date approved