



El Dorado County Fire Safe Council

Website: edcfiresafe.org

515 Main Street, Ste. 103

Placerville, CA 95667

Email: board@edcfiresafe.org

General Information: (530) 647-1700

Assistance Programs: (530)957-6270

"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting Agenda

October 15, 2025

9:30 am to 12:00

American Legion

4561 Greenstone Road, Placerville

1. Meeting Call to Order

2. Roll Call: Sign In

3. Pledge of Allegiance

4. Consent Calendar Board Action Item

- a. Meeting Agenda: 10/15/2025
- b. Board Meeting Minutes: 09/17/2025
- c. Bylaws section 14.04 - EDCFSC Approval of Associate Fire Safe Council Boundaries

5. New Business

- a. Proposed Policy Addition – Article XXIV Title III AFSC Grant Policy – Board Action Item
- b. Proposed Policy Update – Article XVII Reimbursement Policy – Board Action

6. Old Business

7. Executive Board Reports:

- a. Chairman's Report & Communication – Ken Pimlott
- b. Vice-Chair Report – Dorothy Fine
- c. Secretary Report – Angel Ball
 - Governance and New Council Formation

- d. Treasurers Report: Janet Barentson

- Treasurer Report 8/31/2025 - **Board Action Item**

8. Partners Reports:

- a. BLM – TBA
- b. CAL FIRE –Jeff Hoag
- c. Office of Wildfire Preparedness and Resilience – Tanya Harlow
- d. EDC Fire Chiefs Association – Tim Cordero
- e. EDC FPO Association – Chrishana Fields
- f. ENF – Brad Stewart
- g. RCD – Courtney Jackson
- h. SMUD – Eric Brown
- i. PG&E – Mike Webb
- j. EDSO –Lt Morton
- k. BOR – Zarela Guerrero

9. Program Reports:

- a. Grants & Funding/Grants Committee– Tamara Johnston
- b. Assistance Programs – Jessica Isabel
 - Chipping
 - Defensible Space Services for Seniors, etc
 - Hazard Tree Removal
- c. Training Committee – Elizabeth Standeven
- d. Outreach & Education – Dorothy Fine

10. Community Council Reports

11. **Public Comment** –*Time limit is 3 minutes per person.*

12. Good of the Order

- a. A **Brown Bag Session** will be held at 12:30 or no more than 30 minutes after the end of the meeting if it ends early. The topic will be a review of the EDCFSC Strategic Plan (aka FutureFest) hosted by Paul Penn.
- b. Next EDCFSC Board Meeting – November 19, 2025

13. Adjourn



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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting Minutes-DRAFT

September 17, 2025

9:30 am to 12:00

American Legion

4561 Greenstone Road, Placerville

1. Meeting Call to Order

9:30 AM

2. Roll Call: Sign In

In Person: Pimlott, Council, Barentson, Pullin, Penn, Ball, Connelly, Fine, Johnston, Hess, Lory, Osgood, Payne, Rogers, Willis, Zelinsky, Standeven ZOOM: Cantelow, Hawk, Wagner

3. Pledge of Allegiance

Ken Pimlott

4. Consent Calendar Board Action Item

- a. Meeting Agenda: 09/17/2025
- b. Board Meeting Minutes: 08/20/2025

Kris Payne provided grammatical corrections, and they were accepted by EDCFSC Clerk for review.

Consent calendar approved as presented. No opposition.

5. New Business

- a. Proposed Policy Addition - Article XXIII Associate Fire Safe Council Boundaries – Board Action Item

Comments were made regarding the wording of 23.01 and 23.02. Discussion was held, suggestions made, and the following motion was made by Tamara Johnston seconded by David Zelinsky. Motion proposed Section 23.01 2nd sentence will read, “The proposed boundary shall consider appropriate community inclusion, existing neighbor AFSC boundaries, orphan areas between AFSC boundaries and shall not split any individual parcel boundary. Section 23.02 the third sentence will read, “The proposed boundary shall consider appropriate community inclusion, existing neighbor AFSC boundaries, orphan areas between AFSC boundaries and shall not split any individual parcel boundary. Article XXII passed with the amendment and no opposition.

- b. New Director, Elizabeth Standeven, Sand Ridge FSC
 - Article V, Section 5.02 – **Board Action Item**

Ken reminded everyone that they can have a board member represented from their council on the Board of Directors. Angel asked for motion to approve Elizabeth Standeven on the Board of Directors. Hugh Council made a motion to approve, and David Zelinsky seconded the motion. Motion approved with no opposition.

6. Old Business

None

7. Executive Board Reports:

- a. Chairman’s Report & Communication – Ken Pimlott

Ken noted his appreciation for all the work everyone has been doing. We learned a lot during the hiring process for the Executive Coordinator position. Noted key things the E-board needs to be working on for that position and will be changing the duties for that position. Recognizing the financial area needs help to support the treasurer’s position. Tamara recommended a vendor and there have been conversations to support fiscal pieces through contract services.

- b. Vice-Chair Report –Dorothy Fine

The website committee continues to look for a data management company. Dorothy reiterated the process. Reminded the AFSC’s to contact Streamline for their webpage build out. Streamline will do the work not the councils. Carri can do small edits. We are also working on pdfs being ADA compliant.

- c. Secretary Report – Angel Ball
 - Governance and New Council Formation

No new councils. Next month there will be boundary changes for Board of Directors to approve. Maps are on OWPR’s mapping tool. We have brown

bag sessions after every meeting and don't always know topic in advance. Kris Payne asked if Lake Oaks Mobile Home Park will become their own AFSC. Hugh Council said they remain part of Patterson Ranch FSC and are working towards becoming a Firewise Community.

d. Treasurers Report: Janet Barentson

- Treasurer Report 8/31/2025 - **Board Action Item**

Janet reviewed Treasure's Report. Mentioned increase in our bottom line of \$4k. Reviewed the grants in the report. Treasurer's Report approved as presented with no opposition. Umpqua Bank merged with Colombia Bank and no need to change checks or move everything away from Umpqua right now.

8. Partners Reports:

a. BLM – TBA

No Report

b. CAL FIRE –Jeff Hoag

We have a new Battalion Chief Brian Pooley for the unit. More defensible space inspections will take place at the end of October. Working on Vegetation Management Program (VMP) projects. We are reviewing 17 applications for grants we received. Mentioned weather changes and did upstaffing in anticipation of the change and possible fires.

c. Office of Wildfire Preparedness and Resilience – Tanya Harlow

Defensible space inspectors working in Hanks Exchange and Gilmore areas. Starting work in Garden Valley and Georgetown in a few weeks.

Met with El Dorado Hills FSC, Fire and community members to answer questions on defensible space ordinance.

Noted the public outreach regarding OES alert had 1,000 people sign up.

Developing a list of speakers for FSCs to use as good, vetted speakers.

Firewise renewals are coming due and will reach out to each Firewise community to update them on the process.

There are 75 homes in Weber Creek project with no issue parcels. We had a productive meeting with the homeowners who have submitted applications.

CWPP status - we are waiting for mapping corrections from consultant, however, are implementing CWPP through project coordination group.

Ernie Lory had concerns about hazardous fuels on a vacant property in Grizzly Flats that Tanya will be looking into.

d. EDC Fire Chiefs Association – Tim Cordero

No Report

e. EDC FPO Association – Chief Chrishana Fields

FPO meeting is next Thursday and will focus on CA fire code adoption. Mapping water systems in El Dorado County and collaborating with EID on that project.

f. ENF – Brad Stewart

No Report

g. RCD – Courtney Jackson

Gave updates on areas with ROE's, expansion areas, shaded fuel breaks, and roadside reduction areas. Steven's Authority grant is finishing up. Mosquito & Auburn Lake Trails meeting is tomorrow. Watershed education Summit is next Wednesday-Friday at Union Valley Reservoir. High school students will learn water quality monitoring as well as other educational experiences. They are also helping with Occidental Arts & Ecology in El Dorado Hills with a beaver coexistence project.

h. SMUD – Eric Brown

No Report

i. PG&E – Mike Webb

Thanked Ken Pimlott, Tanya Harlow and RCD who helped prepare the \$20M grant submittal for El Dorado County. All work in the County can be tracked in real-time progress maps on the PG&E website. Coming up to true fire season PG&E may have PSPS happen in our area.

j. EDSO –Lt Morton

No Report

k. BOR – John Hutchings

Gave an update of projects in El Dorado County.

9. Program Reports:

a. Grants & Funding/Grants Committee– Tamara Johnston

No CA FSC money yet as it is still with the Forest Service as is the extension for our chipping program grant. Noted the grants that were declined.

CAL FIRE requested to do site visits on areas that they are funding. Jessica put together a South County tour of five properties with Patrick McDaniel. They want to do a hazardous tree tour in a couple months. Our portion of \$20M grant is \$1M with PG&E with for our defensible space programs. Money needs to be spent in Pollock Pines/Camino area. There is money in the grant to do advertising for programs. AIM Coco grant is due in late October for capacity building grant to be reopened. Talk with Tamara on any thoughts for the grant. Capacity building is funding for upgrading workforce and there can be a fuel reduction component \$10-75K grants. Working on Title III proposal that would start January 1, 2026, and will bring to October Board of Directors meeting to discuss. Capacity building grant can include money for training group for Hugh Council.

b. Assistance Programs – Jessica Isabel

- Chipping-YTD
Completed 659 jobs
Cleared 1,143 acres
Chipped 110,400 cubic yards
Spent \$312,462.49

- Defensible Space Services for Seniors, etc-YTD
Evaluated 460 new parcels
Cleared 423 parcels
Average cost per parcel \$1,313.45
Spent \$595,710.85
Out of the 423 parcels cleared:
104 veterans
385 seniors
101 low income
119 disabled

- Hazard Tree Removal-YTD
Assessed 181 new parcels
Completed 121 parcels
Identified 541 new trees
Cut 418 trees
Average cost per tree \$383.25
Spent \$248,123.00

RFP's will be launched September 29 for Defensible Space and chipping programs. October 10th, Firewise reports will be ready for AFSC.

c. Training Committee – Elizabeth Standeven

EL Dorado Hills meeting notes were sent to the assessors to summarize the

meeting. Training committee will be issuing guidance on how to use N/A as an option on CAL FIRE forms. Conducting spot checks on assessments so we can have consistent information. Will finalize Zone 0 information once the BOF approves. Dorothy Fine announced Elizabeth Standeven is now official chair for training committee.

d. Outreach & Education – Dorothy Fine

Will put out email requesting the AFSC's top two accomplishments you are proud of so we can get the information out to all AFCS's. Will put out survey asking for information on what is working for AFSCs. Looking at how we can get information about bigger events that take place March-November to get AFSCs to participate in these events. Will get information out in advance on which AFSC's can attend these events.

10. Community Council Reports

Greg Ball, Strawberry FSC – Held a Green Waste event and had 21,000 lbs removed in 5 weeks' time. South Tahoe Refuse had outstanding service. John D. Martini was thanked. Thanked EDCFSC for Green Waste and Chipping grants to get homeowners motivated to clean up their property.

Ernie Lory, Grizzly Flats FSC - September 27th community cleanup for green waste supported by Leoni Meadows and El Dorado Disposal.

Hassan Ebrahimi-Nuyken, Sierra Springs FSC - had ice cream social and had a good discussion regarding RAVE. Having a green waste day with on November 8th, with two dumpsters. Mentioned AB 130 and how HOA's can institute corrective measures. AI generated videos and misinformation for people looking for clicks on fires are very prominent on social media. Thanked RCD for project they are doing in their area.

Michael Connelly Auburn Lake Trails FSC – Tomorrow is the kickoff for the northern shaded fuel break. It is a \$1.35M grant between Auburn Lake Trails and Auburn State Recreation area. We have completed defensible space evaluations on 1,315 parcels. We have 6 non-compliant. We also had 539 chipping operations done. Kris Payne mentioned Supervisor Lori Parlin giving kudos to Auburn Lake Trails and their efforts in fire safety.

Gary Scheppelmann, Gold Ridge Forest FSC – We had two more green belts cleared. Saturday is a green waste and chipping event from 9am-1pm. Mentioned new routing numbers for Columbia Bank.

Tamara Johnston Georgetown FSC – Trying to push smaller areas to become Firewise. Thanked Tanya Harlow for two Firewise workshops that she attended.

David Zelinsky, Placerville FSC – Will be Grand Marshal for this year's

Christmas parade. The committee for the parade wants their FSC to walk with banners in the parade.

11. Public Comment – *Time limit is 3 minutes per person.*

Kris Payne – SB 35 which is a ministerial state law for objective zoning and laws in place. Accessory dwelling units detached, attached, and junior dwellings can have additional dwelling units added. Board of Supervisors discussed fire safety. Fire Marshals in high density areas do have a say in these areas. Save the Graves Placerville Union Cemetery is Saturday, October 18th, women of character is the theme.

Paul Penn – October Brown Bag session will review our strategic plan on our annual review of goals and objectives. Reach out to Paul for any questions or comments.

Hugh Council thanked everyone for doing a good job with the new microphones.

12. Good of the Order

- a. A **Brown Bag Session** will be held at 12:30 or no more than 30 minutes after the end of the meeting if it ends early. The topic will be the Community Emergency Radio Association (CERA) presented by Bob Hess. Will be recorded and put on zoom as separate video.
- b. Next EDCFSC Board Meeting – October 15, 2025

13. Adjourn

11:30am

Meeting minutes typed by Carri Lueck, Administrative Assistant

YTD Expense Report -09/30/2025

FSC Operations	Beginning Balance	September	Prior YTD Balance 2 months	Total Balance YTD	
Fiscal Sponsor Fee Received		69,087	34,267	103,354	
Total Available		\$ 69,087	\$ 34,267	103,354	
Expenses	Budget	September	Prior YTD Balance 2 months	Total YTD	% of Budget
5010 · Contract Support	\$ 62,000	\$ 5,327	17,353	22,681	37%
5001-Executive Coordinator	\$ 126,241	\$ -	-	-	0%
5030 · Giveaway Items	\$ 0	\$ -	-	-	0%
5040 · Internet Access & Website	\$ 8,820	\$ 735	1,695	2,430	28%
6100 · Advertising & Marketing	\$ 1,000			-	0%
6115 · Bank Service Charges	\$ 1,100	\$ 85	170	255	23%
6120 · Business License & Fees	\$ 250		-	-	0%
6130 . Admin Services	\$ 40,000	\$ 2,850	8,529	11,380	28%
6141 . Computer Supplies	\$ 1,000	\$ -	-	-	0%
6142 . Conference Fees	\$ 250			-	0%
6155 · Dues and Subscriptions	\$ 1,000	\$ -	-	-	0%
6180 · Insurance	\$ 17,000	\$ 16,248	-	16,248	96%
6320 . Telephone	\$ 2,880	\$ 210	419	629	22%
6255 · Postage, Delivery & PO Box	\$ 200	\$ -	2	2	1%
6265 · Printing and Reproduction	\$ 150			-	0%
6275 · Professional Fee	\$ 9,000	\$ -	-	-	0%
6276 · Legal Fee	\$ 2,500			-	0%
6277 · Accounting Fees	\$ 6,500	\$ 630	1,540	2,170	33%
6295 · Rent	\$ 8,000	\$ 650	1,300	1,950	24%
6310 · Office Supplies	\$ 500	\$ -	33	33	7%
6336 · Meeting Expense	\$ 1,000	\$ -	313	313	31%
6580 · Storage	\$ 1,200	\$ 100	200	300	25%
Total Expense Overhead	\$290,591	\$ 26,835	31,555	58,390	20%
Total FSC Operations Fund Balance				168,696	

Active Projects Monthly Report

Report as of 09/30/2025

TITLE	GRANT END DATE	GRANT AWARD	CASH RECEIVED	CASH EXPENDED	REMAINING CASH	GRANT BALANCE NOT REC'D
Fuels Treatment						
USFS Stevens Auth Sierra Springs SS-2 (20-CA-11050300-013)	9/30/2025	250,000	244,830	247,531	(2,701)	2,941
USFS Stevens Auth Sierra Springs SS-2 (22-CA-11050300-015)	9/30/2025	309,000	206,625	206,563	62	102,375
USFS Stevens Auth Grizzly Flats GF-18 (20-CA-11050300-013)	9/30/2025	180,000	179,339	179,534	(195)	205
USFS Stevens Auth Grizzly Flats GF-18 (22-CA-11050300-015)	9/30/2025	150,000	62,321	62,321	-	87,679
USFS Stevens Auth Gold Ridge GRF (20-CA-11050300-013)	9/30/2025	150,000	149,625	149,625	0	-
USFS Stevens Auth Volcanoville (22-CA-11050300-015)	9/30/2025	132,000	131,770	131,736	34	230
USFS Stevens Auth Mosquito (22-CA-11050300-015)	9/30/2025	200,000	174,511	174,388	123	25,489
BLM Georgetown Fuel Break BLM L20AC00468	9/22/2025	990,000	987,513	987,513	-	-
CAL FIRE South County Fuel Reduction Project 5GG21199	3/15/2026	2,079,887	952,824	952,823	1	1,127,063
CAL FIRE Georgetown Marshal Road Fuel Reduction 5GA21129	3/15/2026	278,700	218,834	219,037	(202)	59,866
CAL FIRE Fuel Red for Critical Rds-Coloma Lotus 5GG21200	3/15/2026	705,670	527,852	527,852	-	177,818
CAL FIRE Residential Hazardous Tree Removal 5GG21198	3/15/2026	1,252,790	1,072,866	987,091	85,774	179,924
CAL FIRE Spanish Flat North Fuel Reduction Project 8GG21600	3/31/2026	4,890,440	345,028	752,238	(407,210)	4,545,412
CAL Fire Hazardous Tree Grant 5TR23102 reimb	3/15/2030	1,170,400	34,859	90,797	(55,938)	1,135,541
TOTAL, FUELS TREATMENT		12,738,887	5,288,797	5,669,050	(380,253)	7,444,543
Defensible Space						
CA Fire Safe Council (Senior, Low Income, Disabled)	12/31/2024	500,000	381,625	461,966	(80,341)	118,375
PGE Grant 2024 Dspace		100,000	100,000	29,995	70,005	-
CAL FIRE Defensible Space Grant-5GG23101	3/15/2030	937,000	816,381	703,692	112,688	120,619
SMUD 2025-2027	3/31/2025	60,000	20,000	-	20,000	40,000
TOTAL, DEFENSIBLE SPACE		1,597,000	1,298,006	1,195,653	102,353	238,994
Chipping						
USFS Stevens Auth Chipping (20-CA-11050300-013)	6/18/2025	300,000	135,482	130,049	5,433	-
AQMD Chipping Grant	12/31/2026	355,000	223,037	127,646	95,391	131,963
TOTAL, CHIPPING		655,000	358,519	257,696	100,823	131,963
Miscellaneous Grants						
Title III 2023/2024	9/1/2025	144,188	144,188	-	144,188	-
Title III 2022-23	9/1/2024	83,141	83,141	48,795	34,347	(0)
Title III 2022-23 Green Waste	9/1/2024	57,000	57,000	41,958	15,042	-
West Slope Foundation - Aukum Fairplay FSC		5,000	5,000	1,052	3,948	-
PGE Grant-Oak Hill	12/31/2025	100,000	100,000	100,000	-	-
CA FSC Grant Education and Outreach Grant	8/31/2026	100,000	-	-	-	100,000
TOTAL, MISCELLANEOUS GRANTS		345,141	245,141	191,805	53,336	100,000
Grant Total Grants		15,336,028	7,190,463	7,314,203	(123,740)	7,915,500

Bylaws Section 14.04 AFSC Boundaries: Boundaries for AFSCs shall be defined on a County GIS (WUI) map and must be approved by EDCFSC.

Eight Associate Fire Safe Councils have requested the EDCFSC Board of Directors approve their boundary adjustments:

- The Rescue Fire Safe Council adjusted their boundaries to accommodate whole parcels and areas not previously represented by an Associate Fire Safe Council.
- The Georgetown Divide Fire Safe Council adjusted their boundaries to accommodate whole parcels and areas not previously represented by an Associate Fire Safe Council.
- The Gallagher Road LOA Fire Safe Council removed two parcels that are not part of their AFSC.
- The Cool Pilot Hill Fire Safe Council adjusted their boundaries to accommodate whole parcels and areas not previously represented by an Associate Fire Safe Council.
- The Logtown Fire Safe Council adjusted their boundaries to accommodate split or orphan parcels.
- The Placerville Fire Safe Council adjusted their boundary to welcome a portion of the Cold Springs community, which was not previously represented by an Associate Fire Safe Council.
- The El Dorado Hills South Fire Safe Council adjusted their boundary to welcome and add the community of Four Seasons.
- Greater Cameron Park Fire Safe Council and Rescue Fire Safe Council agreed on a correction to their boundary.

Updated Associate Fire Safe Council Boundaries can be found on the El Dorado County Office of Wildfire Preparedness and Resilience [Mapping Tool](#).

10/15/2025

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EL DORADO COUNTY FIRE SAFE COUNCIL

Article XXIV. TITLE III AFSC GRANT POLICY

Section 24.01 – Purpose

The El Dorado County Fire Safe Council (EDCFSC) provides annual Title III funding to Associate Fire Safe Councils (AFSCs) in good standing to support eligible projects and activities. Grants are awarded on a reimbursement basis and are intended to strengthen local wildfire prevention, education, and community resiliency efforts. Title III funding is provided to the EDCFSC by El Dorado County under the Secure Rural Schools Act and is contingent upon the availability of funds each year.

Section 24.02 – Annual Allocation

1. The annual Title III allocation amount for AFSCs will be determined by the EDCFSC Board of Directors no later than November for the following calendar year. Title III grants to AFSCs are subject to the availability of Title III funds and therefore, annual grant allocations are not guaranteed.
2. Allocated funds must be expended within that calendar year and used by December 31. Unused funds cannot be carried forward or rolled over to a subsequent year.
3. New AFSCs will receive a \$500 start-up allocation during their first year of formation. Beginning on January 1 of the following calendar year, they become eligible for the annual allocation.

Section 24.03 – Application Process

1. AFSCs may apply for Title III funds at any time during the calendar year. Councils should allow a minimum of two (2) weeks for review and processing.
2. To request funds, AFSCs must submit the following to the EDCFSC Grants Manager:
 - o A line-item budget describing how funds will be spent
 - o The approximate time frame for activities
3. The EDCFSC Grants Manager will review applications and confirm that proposed expenses qualify under Title III funding requirements.

Section 24.04 – Reimbursement Requirements

1. All Title III grants are made on a reimbursement basis. AFSCs must incur expenses first and then request repayment.
2. All costs must adhere to the Title III Funding Allocations and Guidelines (see attached document) to be eligible for reimbursement.
3. For reimbursement, AFSCs must follow the procedures outlined in Article XVII: Reimbursement Policy.
4. Invoices must be submitted by January 5 for all funds spent by December 31 of the prior year. Requests submitted after January 5 will not be reimbursed.

TITLE III FUNDING ALLOCATIONS AND GUIDELINES

Title III of the [Secure Rural Schools Act](#) provides critical funding for schools, roads, and other municipal services to counties across the United States, including El Dorado County. Contingent upon the availability of funds from year to year, El Dorado County provides Title III funding to the El Dorado County Fire Safe Council (EDCFSC) for eligible wildfire prevention and mitigation activities through a funding agreement. EDCFSC has established funding allocation guidelines consistent with the requirements of the Title III Program, the El Dorado County funding agreement and EDCFSC Article XXIV, Title III AFSC Grant Policy.

Title III Eligible Activities

Implementation of a Community Wildfire Protection Plan (CWPP): Activities that are identified in and directly related to the implementation of the most current Western El Dorado County and/or Tahoe Basin Community Wildfire Protection Plans (CWPP). Examples include but are not limited to:

- Hazardous fuel reduction or treatments to improve forest health and resilience to wildfire, insect and disease that are recommended in a CWPP and benefit national forest lands.
- Hazardous fuels reduction projects such as creating fuel breaks outside the home ignition zone.
- Wildfire mitigation assessments of the homes in an at-risk neighborhood identified in the CWPP.
- Tree removal, tree trimming, or removal of dried grass and brush and other such vegetation identified as contributing to fire risk in the CWPP.
- Removing hazardous fuels along powerline rights-of-way identified in the CWPP, regardless of the person or entity responsible for the removal.
- Conducting a community volunteer workday focused on implementing fire mitigation measures outlined in a CWPP.
- Creating water sources for fire-fighting purposes.
- Education and outreach to homeowners related to fire prevention in coordination with the Office of Wildfire Preparedness and Resilience Public Outreach Committee and consistent with the CWPP.

Firewise Community Program: Activities carried out in a community that currently is recognized or working to renew recognition as a Firewise Community/USA Recognized Site or activities carried out by a community working to become recognized as a Firewise Communities/USA Recognized Site. Examples include:

- Disseminating Firewise information with door hangers, print or radio advertisements.
- Making Firewise information available at community events.
- Holding Firewise educational workshops for homeowners.
- Creating or distributing videos on Firewise principles related to the home ignition zone and fire-resistant building materials.
- Outfitting and staffing Firewise trailers or mobile units to educate homeowners about the Firewise principles related to the home ignition zone and fire-resistant building materials.
- Assisting communities with Firewise planning, including conducting a Firewise community assessment.
- Hosting “clean-up days” to encourage homeowners to remove brush and other vegetation from around their homes.
- Assisting communities with applications for Firewise Communities recognition.
- Providing grants or partial funding for removal of vegetation from around homes.
- Providing chippers to treat hazardous vegetation within the home ignition zone.

To aid in the implementation of program activities identified above, the following are examples of items allowed and not allowed for purchase utilizing Title III funding:

Allowed:

- Green waste dumpster rental
- Contractor chipping costs in support of community green waste event
- Postage
- Printing
- Banner
- Easel
- Canopy with imprinted council logo
- Food/items for Community Meeting
- Name tags
- Business cards
- DBA filing for opening a checking account through EDCFSC
- Sign materials resulting in community fire safe informational outreach.

Not Allowed:

10/1/2025

- Cash deposit for opening up a bank account
- PO Box
- Shirts/Hats
- Startup costs for fundraising activities
- Coffee/water containers
- Website development and ongoing costs
- Online meeting costs such as Zoom and Teams
- Internet services
- Residential address and street signs

Funds are to be expended and reimbursed in accordance with Reimbursement Policy #17.

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EL DORADO COUNTY FIRE SAFE COUNCIL
Article XVII. REIMBURSEMENT POLICY

Section 17.01 The El Dorado County Fire Safe Council (EDCFSC) will provide reimbursement to Associate and Affiliate Fire Safe Councils in good standing for costs authorized by the EDCFSC. Examples include Title III Reimbursements (Article XXIV) and Defensible Space Stipends (Article XXII).

The EDCFSC does not provide advances to Associate/Affiliate Fire Safe Councils. All costs must be incurred by the Councils, and then may be reimbursed by the EDCFSC.

Section 17.02 All requests for reimbursement shall be documented on Form 9 - Request for Reimbursement <https://www.edcfiresafe.org/files/734c70db2/9-Request-For-Reimbursement-Form-v3-7-24.pdf>.

- Reimbursements may be made to the requesting Council, or to a Councilmember who made the payment on behalf of the Council as identified on the Request for Reimbursement form.
- Each request for reimbursement can include multiple items and must include the receipt for the expense incurred by the Council. Each expense must be listed separately on the Request for Reimbursement form and must include the date of the expense.
- The requesting Council must attach a copy of the receipt showing payment for each reimbursement requested.

Section 17.03 Requests for reimbursement may be submitted via email to the EDCFSC Treasurer. The request and attached receipts or other documentation will be provided in pdf format if possible.

- Requests received prior to the 5th of the month will be processed in that month. Checks are available for pickup at the EDCFSC Board of Directors meeting on the 3rd Wednesday of the month, or will be mailed to the address indicated on the Request for Reimbursement form.
- Requests received after the 5th of the month will be processed the following month.