



El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board of Directors Meeting

May 27, 2014, 9:30 am

USFS Headquarters, 100 Forni Road, Placerville, CA

"Final Minutes"

1. Meeting Call to Order: 9:31 am, Pat Dwyer, Chairperson
2. Roll Call & Sign In: Pat Dwyer, Ken Hasse, Ernie Lory, Steve Willis, Bill Bergen, Bill Brandt, Jim Stewart, present. Members absent: Ray Griffiths, Richard Krek and Dylan Thomas.
3. Approval of Agenda: Ken Hasse requested item 6.f., Chipping Data Base, be added. Chairman Dwyer added item 10.d., Goals. Jim Stewart made a motion to approve the agenda as amended, Ernie Lory second. Motion passed unanimously.
4. Consent Agenda: Board Action Item. Jim Stewart moved that we approve the April 22, 2014 Board Meeting Minutes. Bill Bergen second. Motion passed unanimously.
5. Public Comment: There was no public comment.
6. Information Items:
 - a. Title III EDSO - Chairman Dwyer provided copies of a letter from Sheriff D'Agostini to Terri Daly, CAO El Dorado County outlining the agreement to evenly split any Title III funding between the Sheriff's Department and EDCFSC. It is hoped that this will result in a sustained funding source for EDCFSC.
 - b. Chipping and Dumpster Status – Ken Hasse reported that he has been assured that the \$12,000 outstanding on our 2012 grant is still forthcoming. He was advised, however, that if the funding does not come soon, to go ahead and close out with a negative balance. There is no news on the 2014 grant. Though we'd been assured we'd have heard by now if additional information is required prior to distribution of funds, he's received no word. It is feared that the 2014 grant money will not only be slow in coming, but will be provided in only 30 day increments, possibly necessitating adjustments to our program scheduling.
 - c. Web Update – Chairman Dwyer reported that the website has been reorganized to match our mission statement. A point brought up for future discussion was whether the

website should conform precisely to the language in the bylaws, or whether it should be more generic, to cater to the general public, specifically regarding the use of the terms 'affiliate', 'associate', 'satellite' and 'community'. Jim Stewart moved that this be an agenda item for the next meeting. Ernie Lory mentioned that there are not many El Dorado County foresters on the contractor listing. Ken Hasse agreed that these website issues should be on the June agenda.

- d. Senior Assistance Program – Chairman Dwyer reported that Friends of Seniors are collecting applications for clean-up assistance. We intend to take care of two properties per month. Ken Hasse questioned who will handle the finances since we are contributing to this effort, but not funding it completely; this will have to be worked out later.
- e. Community Events – Chairman Dwyer reported that we've been to Pollock Pines two times, the Texas Hill event had 30-40 attendees, we went to Sierra Springs a couple of months ago and are returning in June, and we worked the Home and Garden Show. Georgetown Ridge is on hold right now, but the Chamber of Commerce has plans to host an event of some sort. They're interested in a community meeting where they can address the evacuation of seniors and the disabled.
- f. Chipping Data Base – Ken Hasse has spoken with Steve Swindle regarding the need to obtain the requestor's IP address to serve as a signature on chipping requests. Ken expects the data base to be operational by the time we receive our 2014 funding.

7. Treasurer's Report:

- a. Financial Reports – Ken Hasse reported that we received \$51,000 from the county, so we now have a balance of \$76,852.93. Ken doesn't plan to add any of the new projects to the reports until funding for them is received. He explained an entry of \$315 that is simply a correction of a cost previously recorded in the wrong category.
- b. Funding Status – Ken advised that Logtown will request their final payment and close out that project in the next few weeks. GF9 funding has been approved and should be received soon.

8. Governance Committee Report:

- a. By-laws Final Vote – Steve Willis reported that he did not receive any responses regarding the clarified verbiage on par 5.02 of the bylaws. Jim Stewart moved that the bylaws be adopted. Ken Hasse second the motion. Motion passed unanimously. Steve Willis will change the approved date to 27 May 2014 and forward the file to Ken Hasse who will post it on the website and file it in the master file.
- b. Policy Update – Steve Willis explained that the committee is adding new items to the Policy and Procedures section such as chipping and dumpster policies, and policy regarding using Title III funds to reimburse affiliated councils. Steve requested the board members let him know if they have any changes they'd like included. He plans to distribute the draft form within the next two to three weeks.

- c. Slate of Candidates for June Board Election- Bill Brandt and Jim Stewart both expressed an interest in being re-elected to the board. Heather Campbell submitted an application to become a member at large. There was discussion on including local agency representatives as board members, but it was concluded that there may be insufficient interest in attending monthly meetings, and that we should increase emphasis on the quarterly Stakeholders' Meeting instead. Any suggestions for possible stakeholders should be sent to Steve Willis, along with contact information, and he'll compile a list.
9. Projects Committee Report:
 - a. Logtown 10 Update - Ken Hasse reported that the LT-10 project was partially completed. Contractor issues and weather delayed the project and about 50% was completed before the grant period expired.
 - b. GF 9 Update – Steve Willis reported that Steve Hupner is updating the Grizzly Flat matrix.
 - c. Georgetown CWPP Update – Chairman Dwyer said he has just received the signed Georgetown CWPP.
 - d. Lakehills CWPP Update – The Lakehills CWPP will be done by the end of calendar year 2014.
 - e. Unfunded Projects - Steve Willis reported that the matrix that he and Steve Hupner are setting up is working well. The matrix will allow for instantaneous identification of projects that are ready to go as soon as funds become available. The matrix includes project descriptions as well as acreage. Ernie Lory asked if GF13 is on the listing. It's 70 acres of fuel reduction and has tentative approval. Chairman Dwyer mentioned that because there's a \$200,000 limit from the grants Clearinghouse we'll have to prioritize our projects. The board needs to start thinking about that, and should create a checklist.
10. New Business:
 - a. Ratification of GF9 Contractor Selection/contract award – Has been accomplished There was a motion by Ernie Lory and a second by Bill Brandt to ratify the action. The motion passed unanimously.
 - b. Senior Assistance procedures – This item was skipped
 - c. New Satellite Guide – Steve Willis has reviewed the old workbook and removed any outdated references. Heather Campbell offered to update it as she goes through the process of creating the Pollock Pines CWPP. Steve will distribute the workbook for the board's review and input.
 - d. Goals – Chairman Dwyer distributed the list of goals from last July. Updating the list will be an action item for the June meeting. One item to be added will be the formation of a new council workbook.
11. Board member/Satellite Reports:

- a. Bill Brandt reported that Auburn Lake Trails recently increased their community dues in an effort to continue to be self-sufficient. The increase in dues will allow them to increase their maintenance crew and buy another chipper. Having their own chipping program is working well for them. They've recently finished an update to their CWPP.
- b. Ernie Lory reported that the Grizzly Flat community is dividing into 7 smaller, more manageable areas, with local folks doing inspections, as there are about 1,600 parcels in Grizzly Flat. He expressed a common concern – unimproved property or unoccupied homes, because there is no county ordinance requiring that they be cleared. Their CWPP update has been approved. Ernie shared their experience trying to get a blind intersection straightened. Evidently the same thing was done in Southern California and the county was sued, so now El Dorado County won't consider such projects without an engineering study and design. He offered this just as information in case anyone was considering something similar. GF will be having a BBQ fundraiser the first week in August.
- c. Steve Willis shared that USAA offers a premium discount if your property is part of a Firewise community. They recently had their annual Firewise event and about 70 people showed up, including EID and CAL FIRE. The Boy Scouts successfully delivered the Ready brochures, and will be distributing the Set brochures on June 12. The completion of their CWPP is expected by the end of 2014. Several communities from between New York Ravine and Brown's Ravine are interested in joining the Lakehills Fire Safe Council. He said that El Dorado Hills Fire Department has expanded their defensible space requirements from 30 feet to 100 feet.
- d. Bill Bergen reported that the residents in the Chrome Ridge area and down the hill (Jim Valley Road) have given up on preparing a CWPP and want to join the Grange group.
- e. Ken Hasse talked about their phone trees and that they're looking at incorporating text alerts. He told us about the Sacramento Police's website 'Next Door', which is a community website to keep people informed, and suggested that perhaps we'd like to endorse something like that.
- f. Heather Campbell says she has lots of interested people in the Pollock Pines area, and is looking for suggestions as to how to capture and sustain the enthusiasm as they move forward. She's working on her 'marketing' strategy right now. Chairman Dwyer suggested that because of the size of Pollock Pines, she too may want to break her community up into smaller communities, like Grizzly Flat has done. Heather requested that we add to the June agenda a discussion on a home inspection checklist.

12. Good of the Order: Chairman Dwyer reminded everyone that the June 24 meeting will be followed by a Stakeholders' meeting. Meeting adjourned at 11:35.



Pat Dwyer, Chairman

Approved by the Board 06-24-2014