Board of Directors Meeting  
February 25, 2014, 9:30 am  
USFS Headquarters, 100 Forni Road, Placerville, CA  
Final Minutes  
(as approved 25 March 2014)

1. Meeting Call to Order: 9:26 am, Pat Dwyer, Chairperson

2. Roll Call & Sign In: Pat Dwyer, Ken Hasse, Ernie Lory, Steve Willis, Bill Bergen, Jim Stewart, Richard Krek, Dylan Thomas, Bill Brandt. Members absent: Ray Griffiths

3. Approval of Agenda: Added Information Item d. vii, Correspondence. Added Treasurer’s Report c., Budget, and d., Audit Discussion Richard Krek made a motion to approve the agenda as amended. Bill Bergen second the motion. Motion passed by unanimous vote.

4. Special Guest, Mike Kaslin Unit Chief AEU, Cal-Fire. Mike Kaslin provided an informative briefing focusing on the current drought and the risks and challenges it presents. Cal-Fire is ramping up its resources in anticipation of an early and long fire season. Chief Kaslin stressed the importance of local and private efforts to reduce fire risk, and lauded Grizzly Flats Fire Safe Council for their evacuation plan and training.

5. Consent Agenda: Board Action Items: Jim Stewart made a motion to approve the January 28, 2014 Board Meeting Minutes. Bill Bergen second the motion. Motion passed by unanimous vote.

6. Public Comment: There was no public comment other than that the residents of Grizzly Flats are making good use of the Green Waste Dumpster program

7. Information Items:  
a. Agency Reports. No agencies were present to report  
b. Ready-Set-Go Campaign. Campaign is active and additional brochures were made available.  
c. Web master update – Luke Miller. Luke Miller is unable to attend our meetings so Chairman Dwyer and Director Hasse, met with him Sunday to discuss the significant
problems with the web site, including the chipper application, which sometimes goes through properly and sometimes disappears into the ether. Christine Swenson offered to make confirmation calls on all electronically received applications. Ken Hasse added that the application will have to be shut down soon anyway unless we receive another extension on our grant money. The web site also needs to be more focused on property owner responsibilities and feature more fire danger photos.

d. Chairman’s report:
   i. Linda McDonald: Chairman Dwyer met with Linda McDonald to present her with a plant and a certificate of appreciation for her service.
   ii. Grant Awards Update – Grizzly Flat: Steve Hupner reported that grant funds are being used to create a 50 foot reduced fuel corridor on each side of Grizzly Flat Road.
   iii. Supervisor Briggs Meeting: Chairman Dwyer met with Supervisor Briggs and reported that the Supervisor is very interested in assisting our efforts. The Auburn Lake Trails CWPP was influential in gaining the Supervisor’s support.
   iv. Friends of Seniors Spaghetti Feed: The Spaghetti feed has been moved to the Diamond Springs Fireman’s Hall on Pleasant Valley Road. Ernie Lory volunteered to help work at the event. Chairman Dwyer reminded the Board Members that the council volunteered to provide Gift Baskets for the raffle.
   v. Chipping & Dumpster status: We received another fifty thousand dollar payment of grant money in December and got an extension until March 31, 2014. We’ve requested an additional extension because the new grant money won’t be available for several months, possibly not until September. If the additional extension is not granted, we’ll have to recall all the green waste dumpsters by the end of March. The dumpster policy under the new grant may limit dumpsters to neighborhood sponsored events due to the high cost of the dumpsters.
   vi. Title III EDSO: The County does have some available funding. Chairman Dwyer and Steve Willis will meet with the sheriff to discuss.
   vii. Correspondence: Chairman Dwyer has been in touch with the Fire Prevention Officers regarding assisting with a booth at the Home and Garden Show, May 7th, 8th, and 9th. We will offer to man the booth on Friday, May 7th. A flyer promoting a Wildland Urban Fire Interface Conference at the Peppermill in Reno, was distributed. Chairman Dwyer is meeting with the Mountain Democrat Friday to discuss publicity for the Logtown Fire Safety exercise and the recent grant awards.

8. Treasurer’s Report:
   a. Financial reports: Ken Hasse summarized the current financial status.
   b. Funding Status: We are still expecting to receive $51,000 from the county any day. A portion of that money, $26,000 is Title III money. The remaining $25,000 is from the Board of Supervisors and has no restrictions.
c. Budget: Ken Hasse identified a couple of adjustments to the budget. Nothing required approval. At our current spending levels we have sufficient funds to remain solvent through June, 2015.

d. Audit Discussion: Our last audit was fiscal year 09/10 and revealed three significant deficiencies. Because we have a negative cash flow, an audit at this time would not show the Council in a strong financial position. Therefore, Ken Hasse suggested waiting until fiscal year 14/15 to perform the next audit. Our new grant money and other funds will have been received by that time, improving our cash flow picture. The audit is voluntary and will cost the Council approximately $6000.

9. Governance Committee Report:
   a. By-Laws First Reading. Steve Willis reviewed the proposed changes that have been made to the bylaws. There was discussion on section 12.03 regarding a corporate seal. Because we believe a corporate seal is required by the State, we will search again for the old seal and obtain a new one if necessary. Two major changes to the bylaws were discussed. The definitions of Satellite and Affiliate councils and their relationship to the County council was revised and clarified. Board membership was redefined. There was discussion on the two proposed additions to the Bylaws, one limiting the members individual associate council may have on the EDCFSC’s Board of Directors at any one time, the other proposing that an individual cannot hold the same position both on the EDCFSC Board and their associate council at the same time. Ernie Lory made a motion that both proposed additions not be included in the revised bylaws. Bill Bergen second the motion. Motion passed by unanimous vote. Bill Bergen made a motion to vote on the bylaws, as modified, at the March meeting. Ernie Lory second the motion. Motion passed by unanimous vote.
   b. Policy Update. There was no policy update as we were running out of time.

10. Projects Committee: Skipped

11. Board member/Satellite Reports: Skipped

12. Action Items:
   a. Ratify Fiscal Sponsor for USFS Grant GF-9. Jim Stewart made a motion to ratify the County as the Fiscal Sponsor. Ken Hasse second the motion. Motion passed by unanimous vote.
   b. Senior Assistance procedures. Skipped
   c. Dumpster Policy. Skipped

13. Good of the Order: Meeting was adjourned to the March 25th meeting at 12:22 pm.

Pat Dwyer, Chairman of the Board

March 25, 2014

APPROVED AS AMENDED