Sample Evacuation Checklist

Home Preparation

1. Get cars out of the garage
2. Close windows
3. Open curtains and blinds
4. Move flammable items away from windows
5. Turn on inside and exterior lights
6. Shut off gas to house (valve is by the street, next to driveway)
7. Move propane BBQ away from home
8. Move deck furniture away from the house
9. Seal ground and attic vents with pre-cut plywood
10. Close all interior doors

Location Sharing

1. Turn on location sharing on everyone’s phone (Android directions below)
   a. Open Google Maps app
   b. Tap the icon resembling three vertical lines, located in the upper-left corner
   c. Tap on "Location sharing."
   d. Tap "Get started."
   e. Select the amount of time to share location.
   f. Tap on the contact(s) with whom you want to share your location, then tap "Share."
   g. Others will now be able to see the current location of your phone using Google Maps
   h. Repeat for each household phone

Packing Priority

1. Dad’s wallet, located on bedside table
2. Mom’s purse, located in the entry closet
3. Dad’s phone and charger, usually located on the bathroom counter
4. Mom’s phone and charger, usually located on the office desk
5. Our dog. Carrier is located in garage, beside the workbench
6. Face masks, hanging above workbench in garage
7. Fire extinguisher, hanging in garage by the door
8. All car keys, hanging in laundry room
9. Medications. In top bathroom drawer in two clear containers
10. Desktop computer. Roll out cabinet, pull all plugs from back of computer, lift out unit.
11. Tax files. Located in top file drawer, green folders.
12. Two weeks’ worth of clothing for each of us
13. Estate plan binder, located in 2nd file cabinet drawer
14. Mom’s prescription glasses, usually located on bedside nightstand
15. Passports, files under “P” in the office file cabinet
16. Blue vase from Grandma and Grandpa, sitting by the living room fireplace
17. Photo albums in the spare bedroom closet