



El Dorado County Fire Safe Council

515 Main Street, Suite 103

Placerville, CA 95667

Phone: (530) 647-1700

Email: board@edcfiresafe.org

Website: edcfiresafe.org

"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting Agenda

April 19, 2023

9:30 am to 11:30

Diamond Springs / El Dorado Firefighters Association Memorial Hall
3734 China Garden Road, Diamond Springs

1. Meeting Call to Order
2. Roll Call: Sign In
3. Pledge of Allegiance
4. Approval of Agenda: 04/19/2023 **Board Action Item**
5. Consent Agenda: 02/15/2023 Board Meeting Minutes **Board Action Item**
6. New Business
 - a. Elections – Hugh Council
 - b. Grants 2.0 – Grant Process Revision– Paul Penn
7. Old Business
 - a. Defensible Space Training Classes – Hugh Council
8. Information Items:
 - a. Chairman's Report & Communication:
 - b. Vice Chair Report
 - c. Secretary Report:
 - d. Treasurers Report: Janet Barentson **Board Action Item**
 - e. Partners Reports:
 1. BLM – Jason Schroeder
 2. CAL FIRE – Megan Scheeline/Jeff Hoag
 3. EDC Office of Wildfire Preparedness and Resilience – Sue Hennike
 4. EDC Fire Chiefs Association – Tim Cordero
 5. EDC FPO Association – Chrishana Fields
 6. ENF Updates – Jacobie Waters
 7. RCD – Mark Egbert
 8. SMUD – Eric Brown
 9. PG&E – Mike Webb
 10. EDSO – Sgt Bare
 11. Firesafe Coordinator – Maia Davis

9. Committee Reports

- a. Grants & Funding– Pat Dwyer/Jessica Isabel
- b. Governance Committee – Karen Pullin

10. Program Reports

- a. Chipping – Pat Dwyer/Jessica Isabel
- b. Defensible Space – Jessica Isabel
- c. Outreach & Education –Alice Cantelow
- d. New Council Formation & Orientation – Karen Pullin

11. Community Council Reports

12. Project Reports

- a. USFS SOFAR Project– Tamara Johnston/David Zelinsky
- b. EDC Resource Advisory Committee Mtg WRAP (Wildfire Risk Reduction and Asset Protection Project) – David Zelinsky
- c. County Biomass Working Group – Kris Payne

13. Public Comment –*Time limit is 3 minutes per person.*

14. Good of the Order

- a. Next EDCFSC Board Meeting – May 17, 2023



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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board Meeting

Minutes

March 15, 2023

9:30 am to 11:30

**Diamond Springs / El Dorado Firefighters Association Memorial Hall
3734 China Garden Road, Diamond Springs**

1. **Meeting Call to Order: 9:32am**
2. **Roll Call: Sign In:** Pimlott, Council, Barentson, Pullin, Atencio, Ball, Cantelow, Connelly, Dwyer, Gilchrest, Johnston, Lory (via phone), Willis, Zelinsky, Hawk, Kruse
3. **Pledge of Allegiance:** Hugh Council
4. **Approval of Agenda:** 03/15/2023 **Board Action Item**
 - Approved no opposition
5. **Consent Agenda:** 02/15/2023 Board Meeting Minutes **Board Action Item**
 - Approved no opposition
6. **New Business**
 - a. Presentation – Commission on Aging - Liz Powell & Raelene Nunn
 - Presented origin, purpose, and goals of the organization. Discussed services available to seniors; living independently, senior housing, free legal services, nutrition programs, family care program and home safety assistance. Further outreach to rural areas. Literature and brochures available. Ken will get email and contact information out to our Fire Safe Council contacts.
 - b. Defensible Space Training Class – Hugh Council
 - The defensible space training classes (which are free) will be April 21-22 and May 10-11 here at the Firemen's Hall and the sign-up sheets are on back table. Ken will be sending out online form to sign up for the classes as well. If there are people wanting to sign up for classes out of personal interest please wait. We want to get the members of the FSC's trained so they can go out and make evaluations within their FSC boundaries. Part of these classes will be field work from homeowners we got permission to do evaluations on as well. We may have around 700-750 inspections per year within our county. There is a possibility for FSC's to be compensated for each inspection to put into their respective councils. These classes will be

looking at defensible space, home hardening and the county defensible space ordinance. If your council is a Firewise community, you are required to do a certain amount of assessments and record what percent of homes have hardening and what percent have defensible space. Contractors can do the evaluations, but they can't do them for the same homeowner's they would be doing the work for (conflict of interest). We have just over 55,000 occupied houses in fire hazard severity zone within the county and we would like to get to the collective defensible space team to get to every home to do evaluations at least every 7 years. The counties that give reports on the defensible space status of homes gets preference for grants. These evaluations are for education not to cite the homeowners.

Ron Phillips, from Defensible Space working group, echoed the value of the assessments data not only for Firewise and grants but getting a better profile and understanding of our communities and how we can help people going forward.

We have 14 major grant projects.

7. Information Items:

a. Chairman's Report & Communication:

- Airshed grant we got approved for the program. \$355,000 for chipping program with the opportunity to provide \$150,000 up front. Pat has left a copy of the grant for anyone interested in looking it over. The board has approved the grant and can move forward on signatures. This would provide funds for our existing chipping program. Funds expire the end of 2026.

b. Vice Chair Report:

- Continuing with committees and meetings. Hugh, Karen, and Alice will be working the event. Elections are coming up. All E-Board members are up for re-election and noted regular board members who are up for re-election.

c. Secretary Report – Karen Pullin:

- Insurance forms are not available off the website for right now. Carri is working on it. I have copies on the back table for councils to complete and send to me if needed, or just email me your request.

d. Treasurers Report: Janet Barentson **Board Action Item**

- Accountant has completed taxes for last fiscal year. Cleaned up work on projects page. Card reader process: recommended process is the Square. Councils can go online to purchase the Square. The fee is \$40 for the equipment and 2% transaction fee per transaction. The Square attaches to your phone which attaches to the council's bank account and processes direct deposits to the council's bank account. This allows councils to accept credit cards for sales and donations.

e. Partners Reports:

- BLM – Jason Schroeder
Grant opportunity opens on May 6. Pine Hill burn has been moved to April.
- CAL FIRE – Jeff Hoag
Wildfire Protection Grants due today by 3pm.
- EDC Office of Wildfire Preparedness and Resilience – Sue Hennike
Recruitment for office and senior defensible space coordinator. Meeting on Monday regarding County Fair and group organized attendance. GIF data is moving forward.
- EDC Fire Chiefs Association – Tim Cordero
No Report

- EDC FPO Association – Chrishana Fields
Cameron Park and EDH Fire are updating their vegetation management ordinances. There will be public information out with respect to the updates.
- ENF Updates – Jacobie Waters
No Report
- RCD – Maia Davis
Working on new Steven’s Authority it will cover Mosquito & Volcanoville & a portion of Sierra Springs which might be an extension. Maya will be at Placerville FSC event Saturday to talk about Firewise communities. RCD will have informational literature at the event as well.
- SMUD – Eric Brown
No report
- PG&E – Mike Webb
No Report
- EDSO – Sgt Bare
No Report
- Firesafe Coordinator – Maia Davis
Placerville FSC recently received their Firewise community recognition. Met with the team, starting to fulfill tree orders from the nursery.

8. Committee Reports

- a. Grants & Funding– Pat Dwyer
 - Introduced Robert Galliano from Mason, Bruce, Girard the corporation the board approved last month to move forward on the hazardous tree grant. The contract is now ready to be signed. This program will help people remove hazardous trees that threaten their home or access to their home. Mr. Galliano is looking forward to the program being executed. No further vote is needed to move forward.
- b. Governance Committee – Karen Pullin
 - We are continuing to update our compliance calendar.

9. Program Reports

- a. Chipping – Jessica Isabel
We are currently implementing community chipping days. Creating a spread sheet with a 3-letter code identifying each community. Program is well funded though we are starting off slow due to all the storms.
- b. Defensible Space – Jessica Isabel
Slow due to all the storms and safety of the contracting crew.
- c. Outreach & Education –Alice Cantelow
Creating a list for the webpage of speakers. If you used a speaker not on the list and had positive feedback, let Alice know so that speaker can be added to the list. EDC Fair is June 15-18, please consider signing up for a slot to volunteer your council’s time for a slot.

- d. New Council Formation & Orientation – Karen Pullin
I attended the Greenstone and Fort Jim FSC meetings. Information requested from Martin Entwistle of Thompson Hill Road Association about possibly joining with another FSC or starting their own.

10. Community Council Reports

Placerville FSC event this Saturday, March 18th.

Paul Gilchrest – Will be hosting a town hall on May 12th in Cameron Park.

11. Old Business

Carri and Jessica are working with Lanitech to upgrade and resolve some functionality issues on the website.

12. Project Reports

- a. USFS SOFAR Project– David Zelinsky
April 12th live at EID.
- b. EDC Resource Advisory Committee Mtg WRAP (Wildfire Risk Reduction and Asset Protection Project) – David Zelinsky
WRAP meeting April 12th. Biomass meeting on April 22nd which will be a Zoom meeting.
- c. County Biomass Working Group – Kris Payne
Gave an update on Fatal Flaw Report of the SPI

13. Public Comment – *Time limit is 3 minutes per person.*

None

14. Good of the Order

- a. Next EDCFSC Board Meeting – April 19, 2023

FSC Operations	Beginning Balance	March	Actual YTD Balance 7 months	Total Balance YTD	% of Budget
FSC Operations Opening Balance (Assets)	\$ 151,182	\$ -	\$ 134,291	\$ 134,291	89%
Total Available	\$ 151,182	\$ -	\$ 134,291	\$ 134,291	89%
Expenses	Budget	March	Actual YTD Balance 7 months	Total YTD	% of Budget
5010 · Contract Tech Support	\$ 5,000		\$ 5,670	\$ 5,670	113%
5040 · Internet Access & Website	\$ 4,000		\$ 720	\$ 720	18%
6100 · Advertising & Marketing	\$ 2,000		\$ 126	\$ 126	6%
6115 · Bank Service Charges	\$ 600	\$ 33	\$ 412	\$ 445	74%
6120 · Business License & Fees	\$ 204		\$ 4	\$ 4	2%
6130 · Admin Services	\$ 62,400	\$ 2,538	\$ 15,873	\$ 18,411	30%
5140 · Cleaning and Janitorial	\$ -		\$ 20	\$ 20	#DIV/0!
6141 · Computer Supplies	\$ 2,000		\$ 1,693	\$ 1,693	85%
6155 · Dues and Subscriptions	\$ 600		\$ 689	\$ 689	115%
6180 · Insurance	\$ 15,000		\$ 13,425	\$ 13,425	90%
6255 · Postage, Delivery & PO Box	\$ 200	\$ 5	\$ 93	\$ 98	49%
6265 · Printing and Reproduction	\$ 100			\$ -	0%
6275 · Professional Fee	\$ 5,000			\$ -	0%
6276 · Legal Fee	\$ 5,000			\$ -	0%
6277 · Accounting Fees	\$ 4,500	\$ 1,100	\$ 2,387	\$ 3,487	77%
6295 · Rent	\$ 5,050	\$ 350	\$ 2,800	\$ 3,150	62%
6310 · Office Supplies	\$ 600		\$ 702	\$ 702	117%
6336 · Meeting Expense	\$ 1,450			\$ -	0%
6580 · Storage	\$ 250	\$ 100	\$ 200	\$ 300	120%
Total Expense Overhead	\$113,954	4,126	\$ 44,814	\$ 48,940	43%
Total Ending Balance Overhead	\$ 37,228			\$ 130,165	
Total Ending Balance including Committed					

Active Projects Monthly Report

TITLE	GRANT END DATE	GRANT AWARD	CASH RECEIVED	CASH EXPENDED	REMAINING CASH	GRANT BALANCE NOT REC'D
FEDERAL GRANTS						
Stevens Authority USFS:						
Sierra Springs SS-2 (20-CA-11050300-013)	9/15/2025	\$ 250,000	\$ 16,092	\$ 16,092	\$ -	\$ 233,908
Sierra Springs SS-2 (20-CA-11050300-015)	9/15/2025	\$ 309,000	\$ -	\$ -	\$ -	\$ 309,000
Grizzly Flats GF-18 (20-CA-11050300-013)	9/15/2025	\$ 180,000	\$ 22,417	\$ 22,317	\$ 100	\$ 157,583
Grizzly Flats GF-18 (20-CA-11050300-015)	9/15/2025	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Gold Ridge GRF (20-CA-11050300-013)	6/18/2025	\$ 150,000	\$ 627	\$ 627	\$ -	\$ 149,373
Volcanoville	6/18/2025	\$ 132,000	\$ -	\$ -	\$ -	\$ 132,000
Mosquito FSC	6/18/2025	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Chipping	6/18/2025	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Total Stevens Authority USFS		\$ 1,671,000	\$ 39,136	\$ 39,036	\$ 100	\$ 1,631,864
Georgetown Fuel Break BLM L20AC00468	9/11/2023	\$ 990,000	\$ 268,891	\$ 268,891	\$ -	\$ 721,109
TOTAL, FEDERAL GRANTS		\$ 2,661,000	\$ 308,027	\$ 307,927	\$ 100	\$ 2,352,973
CAL FIRE GRANTS						
El Dorado Chipper 5GG20100	3/15/2025	\$ 987,289	\$ 303,693	\$ 293,817	\$ 9,875	\$ 683,596
South County Fuel Reduction Project 5GG21199	3/15/2026	\$ 2,079,887	\$ -	\$ -	\$ -	\$ 2,079,887
Georgetown Marshal Road Fuel Reduction 5GA2129	3/15/2026	\$ 278,700	\$ -	\$ -	\$ -	\$ 278,700
Coloma Lotus Fuel Reduction 5GG21200	3/15/2026	\$ 705,670	\$ -	\$ -	\$ -	\$ 705,670
Residential Hazardous Tree Removal 5GG21198	3/15/2026	\$ 1,252,790	\$ -	\$ 901	\$ (901)	\$ 1,252,790
Spanish Flat North Fuel Reduction Project 8GG21600	3/31/2026	\$ 4,890,440	\$ -	\$ -	\$ -	\$ 4,890,440
TOTAL, CAL FIRE GRANTS		\$ 10,194,776	\$ 303,693	\$ 294,719	\$ 8,974	\$ 9,891,083
Miscellaneous Grants						
Title III 2021/22	9/11/2023	\$ 120,641	\$ 120,641	\$ -	\$ 120,641	\$ -
Title III 2020/21- Assoc. Council Grants and Annual Funds	9/11/2023	\$ 81,469	\$ 81,469	\$ 66,312	\$ 15,157	\$ -
Title III 2020/21 D-Space Allocation	9/11/2023	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ -
Title III 2014/2016		\$ 94,273	\$ 94,273	\$ 16	\$ 94,257	\$ -
Total Miscellaneous Grants		\$ 371,383	\$ 371,383	\$ 66,328	\$ 305,055	\$ 0
Seniors & Vets						
EDC Foundation 6/2022 Low Income Srs	NONE	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
EDC Foundation 9/2022 Veterans	NONE	\$ 5,000	\$ 5,000	\$ 1,423	\$ 3,577	\$ -
Total Seniors & Vets		\$ 10,000	\$ 10,000	\$ 6,423	\$ 3,577	\$ -
Grant Total Grants		\$ 13,237,159	\$ 993,103	\$ 609,069	\$ 317,706	\$ 12,244,056

El Dorado County Firesafe Council

04/08/23

Balance Sheet

Accrual Basis

As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Checking Account	80,196.78
1011 · Checking - Grizzly Flats	38,509.97
1012 · Checking - Logtown	3,541.98
1013 · Checking - Federal Account	99.80
1014 · Checking - Pollock Pines	756.61
1015 · Checking-SRA Grant	351,351.23
1016 · Checking - Sierra Springs	2,522.97
1017 · Checking - Coloma Lotus	5,373.29
1018 · Checking - Aukum Fairplay	1,368.78
1019 · Checking - Oak Hill Area	3,526.63
1020 · Checking - Omo Ranch	15,742.98
1021 · Checking - Greater Cameron Park	725.21
1022 · Checking - Georgetown Divide	2,161.01
1023 · Checking - Gold Ridge Forest	1,759.00
1024 · Checking - Placerville	4,780.37
1025 · Checking - Pleasant Valley	208.00
1026 · Checking - Texas Hill Estates	1,049.40
1027 · Checking - Strawberry	679.32
1028 · Checking - Camino	100.00
Total Checking/Savings	<u>514,453.33</u>
Accounts Receivable	
1600 · Grants Receivable	2,712,289.00
Total Accounts Receivable	<u>2,712,289.00</u>
Total Current Assets	<u>3,226,742.33</u>
Fixed Assets	
1400 · Office Equipment	2,793.93
1450 · Accumulated Depreciation	-2,531.00
Total Fixed Assets	<u>262.93</u>
TOTAL ASSETS	<u><u>3,227,005.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2300 · Deferred Income	2,712,289.00
Total Long Term Liabilities	<u>2,712,289.00</u>
Total Liabilities	<u>2,712,289.00</u>
Equity	
3900 · Retained Earnings	560,145.69
Net Income	-45,429.43
Total Equity	<u>514,716.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,227,005.26</u></u>

EI Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

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 04/08/23
 Accrual Basis

	Georgetown Fuel Break BLM (Federal Grants)	Total Federal Grants	Title III 2014-2 (Title III)	Title III 2020/2021 (Title III)
Ordinary Income/Expense				
Income				
4000 · Donations	0.00	0.00		0.00
4010 · Agency Grant Projects	268,891.47	268,891.47		0.00
4040 · Fiscal Sponsor Fee	0.00	0.00		0.00
4050 · Indirect Costs	0.00	0.00		0.00
Total Income	268,891.47	268,891.47		0.00
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00		400.00
5010 · Contract Services	256,087.41	256,087.41		15,151.80
5020 · Educational Materials	0.00	0.00		55.63
5040 · Internet Access & Website	0.00	0.00		0.00
5060 · Public Education	0.00	0.00		452.16
5070 · Supplies	0.00	0.00		791.89
Total COGS	256,087.41	256,087.41		16,851.48
Gross Profit	12,804.06	12,804.06		-16,851.48
Expense				
6100 · Advertising & Marketing	0.00	0.00		5,623.56
6115 · Bank Service Charges	0.00	0.00		0.00
6120 · Business License & Fees	0.00	0.00		15.56
6130 · Admin Services	0.00	0.00		0.00
6140 · Cleaning/Janitorial	0.00	0.00		7.00
6141 · Computer Supplies	0.00	0.00		0.00
6155 · Dues and Subscriptions	0.00	0.00		0.00
6160 · Fiscal Sponsor Fees	12,804.06	12,804.06		0.00
6180 · Insurance	0.00	0.00		0.00
6195 · Indirect Expenses	0.00	0.00		0.00
6255 · Postage and Delivery	0.00	0.00		0.00
6265 · Printing and Reproduction	0.00	0.00		577.03
6277 · Accounting Fees	0.00	0.00		8,886.44
6295 · Rent	0.00	0.00		0.00
6310 · Office Supplies	0.00	0.00		0.00
6336 · Meeting Expenses	0.00	0.00		273.87
6880 · Storage	0.00	0.00		1,510.02
6885 · Satellite Startup	0.00	0.00		0.00
6895 · Firewise Events	0.00	0.00		40.00
Total Expense	12,804.06	12,804.06		16,789.63
Net Ordinary Income	0.00	0.00		-35,641.11
Other Income/Expense				
Other Income				
7100 · Interest Income	0.00	0.00		0.00
Total Other Income	0.00	0.00		0.00
Other Expense				
8100 · Penalty & Interest Expense	0.00	0.00		5.34
Total Other Expense	0.00	0.00		5.34
Net Other Income	0.00	0.00		-5.34
Net Income	0.00	0.00		-35,646.45

EI Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

3:56 PM
 04/08/23
 Accrual Basis

	Title III 2021/2022 (Title III)	Total Title III	5GG21198 Hazardous Tree (CAL Fire Grants)	5GG20100 ED Chipping (CAL Fire Grants)
Ordinary Income/Expense				
Income				
4000 - Donations	0.00		0.00	0.00
4010 - Agency Grant Projects	120,640.60	120,640.60	0.00	153,692.81
4040 - Fiscal Sponsor Fee	0.00		0.00	0.00
4050 - Indirect Costs	0.00		0.00	0.00
Total Income	120,640.60	120,640.60	0.00	153,692.81
Cost of Goods Sold				
5005 - Defensible Space Inspections	0.00	400.00	0.00	0.00
5010 - Contract Services	0.00	15,151.80	0.00	132,855.34
5020 - Educational Materials	0.00	55.63	0.00	0.00
5040 - Internet Access & Website	0.00	0.00	0.00	0.00
5060 - Public Education	0.00	452.16	0.00	0.00
5070 - Supplies	0.00	791.89	0.00	0.00
Total COGS	0.00	16,851.48	0.00	132,855.34
Gross Profit	120,640.60	103,789.12	0.00	20,837.47
Expense				
6100 - Advertising & Marketing	0.00	5,823.56	76.00	0.00
6115 - Bank Service Charges	0.00	15.56	0.00	0.00
6120 - Business License & Fees	0.00	0.00	0.00	0.00
6130 - Admin Services	0.00	7.00	676.20	5,328.15
6140 - Cleaning/Janitorial	0.00	0.00	0.00	0.00
6141 - Computer Supplies	0.00	0.00	0.00	0.00
6155 - Dues and Subscriptions	0.00	0.00	0.00	0.00
6160 - Fiscal Sponsor Fees	0.00	0.00	0.00	10,839.72
6180 - Insurance	0.00	0.00	0.00	0.00
6195 - Indirect Expenses	0.00	0.00	0.00	0.00
6255 - Postage and Delivery	0.00	734.83	0.00	0.00
6265 - Printing and Reproduction	0.00	8,886.44	0.00	0.00
6277 - Accounting Fees	0.00	0.00	0.00	0.00
6295 - Rent	0.00	0.00	0.00	0.00
6310 - Office Supplies	0.00	286.88	0.00	0.00
6336 - Meeting Expenses	0.00	1,539.21	0.00	0.00
6580 - Storage	0.00	0.00	0.00	0.00
6585 - Satellite Startup	0.00	410.00	0.00	0.00
6895 - Firewise Events	0.00	1,671.71	0.00	0.00
Total Expense	0.00	19,375.19	754.20	16,167.87
Net Ordinary Income	120,640.60	84,413.93	-754.20	4,669.60
Other Income/Expense				
Other Income				
7100 - Interest Income	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00
Other Expense				
8100 - Penalty & Interest Expense	0.00	5.34	0.00	0.00
Total Other Expense	0.00	5.34	0.00	0.00
Net Other Income	0.00	-5.34	0.00	0.00
Net Income	120,640.60	84,408.59	-754.20	4,669.60

El Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

3:56 PM
 04/08/23
 Accrual Basis

	5GG17101 Patterson Ranch (CAL Fire Grants)	5GG17105 WS Chipping (CAL Fire Grants)	5GG17107 PP Weber Creek (CAL Fire Grants)	Total CAL Fire Grants
Ordinary Income/Expense				
Income				
4000 · Donations	0.00	0.00	0.00	0.00
4010 · Agency Grant Projects	0.00	0.00	153,692.81	153,692.81
4040 · Fiscal Sponsor Fee	0.00	0.00	0.00	0.00
4050 · Indirect Costs	0.00	0.00	0.00	0.00
Total Income	0.00	0.00	153,692.81	153,692.81
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00	0.00	0.00
5010 · Contract Services	0.00	0.00	132,855.34	132,855.34
5020 · Educational Materials	0.00	0.00	0.00	0.00
5040 · Internet Access & Website	0.00	0.00	0.00	0.00
5060 · Public Education	0.00	0.00	0.00	0.00
5070 · Supplies	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	132,855.34	132,855.34
Gross Profit	0.00	0.00	20,837.47	20,837.47
Expense				
6100 · Advertising & Marketing	0.00	0.00	0.00	78.00
6115 · Bank Service Charges	0.00	0.00	0.00	0.00
6120 · Business License & Fees	0.00	0.00	0.00	0.00
6130 · Admin Services	0.00	31.50	0.00	6,035.85
6140 · Cleaning/Janitorial	0.00	0.00	0.00	0.00
6141 · Computer Supplies	0.00	0.00	0.00	0.00
6155 · Dues and Subscriptions	0.00	0.00	0.00	10,839.72
6160 · Fiscal Sponsor Fees	0.00	0.00	0.00	0.00
6180 · Insurance	0.00	0.00	0.00	0.00
6195 · Indirect Expenses	-1,369.00	0.00	-127.93	-1,496.93
6255 · Postage and Delivery	0.00	0.00	0.00	0.00
6265 · Printing and Reproduction	0.00	0.00	0.00	0.00
6277 · Accounting Fees	0.00	0.00	0.00	0.00
6295 · Rent	0.00	0.00	0.00	0.00
6310 · Office Supplies	0.00	0.00	0.00	0.00
6336 · Meeting Expenses	0.00	0.00	0.00	0.00
6580 · Storage	0.00	0.00	0.00	0.00
6585 · Satellite Startup	0.00	0.00	0.00	0.00
6895 · Firewise Events	0.00	0.00	0.00	0.00
Total Expense	-1,369.00	31.50	-127.93	15,456.64
Net Ordinary Income	1,369.00	-31.50	127.93	5,380.83
Other Income/Expense				
Other Income				
7100 · Interest Income	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00
Other Expense				
8100 · Penalty & Interest Expense	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00
Net Income	1,369.00	-31.50	127.93	5,380.83

El Dorado County Firesafe Council
Statement of Financial Income and Expense
July 2022 through March 2023

	YE 2022-23 (FSC Operations)	YE 2023-24 (FSC Operations)	Fiscal SF/Indirect Fee (FSC Operations)	FSC Operations - Other (FSC Operations)
Ordinary Income/Expense				
Income				
4000 · Donations	0.00	0.00	168.06	0.00
4010 · Agency Grant Projects	0.00	0.00	0.00	0.00
4040 · Fiscal Sponsor Fee	-40,000.00	50,192.53	17,656.65	0.00
4050 · Indirect Costs	0.00	0.00	204.45	0.00
Total Income	-40,000.00	50,192.53	18,029.16	0.00
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00	0.00	0.00
5010 · Contract Services	0.00	0.00	5,670.00	0.00
5020 · Educational Materials	0.00	0.00	0.00	0.00
5040 · Internet Access & Website	0.00	0.00	720.00	0.00
5060 · Public Education	0.00	0.00	0.00	0.00
5070 · Supplies	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	6,390.00	0.00
Gross Profit	-40,000.00	50,192.53	11,639.16	0.00
Expense				
6100 · Advertising & Marketing	0.00	0.00	125.96	0.00
6115 · Bank Service Charges	0.00	0.00	461.74	0.00
6120 · Business License & Fees	0.00	0.00	4.00	0.00
6130 · Admin Services	0.00	0.00	16,898.35	0.00
6140 · Cleaning/Janitorial	0.00	0.00	20.00	0.00
6141 · Computer Supplies	0.00	0.00	1,682.79	0.00
6155 · Dues and Subscriptions	0.00	0.00	838.93	0.00
6160 · Fiscal Sponsor Fees	0.00	0.00	13,425.00	0.00
6180 · Insurance	0.00	0.00	0.00	0.00
6195 · Indirect Expenses	0.00	0.00	0.00	204.45
6255 · Postage and Delivery	0.00	0.00	93.41	0.00
6265 · Printing and Reproduction	0.00	0.00	0.00	0.00
6277 · Accounting Fees	0.00	0.00	2,928.50	0.00
6295 · Rent	0.00	0.00	4,250.00	0.00
6310 · Office Supplies	0.00	0.00	724.65	0.00
6336 · Meeting Expenses	0.00	0.00	21.37	0.00
6580 · Storage	0.00	0.00	200.00	0.00
6585 · Satellite Startup	0.00	0.00	0.00	0.00
6895 · Firewise Events	0.00	0.00	0.00	0.00
Total Expense	0.00	0.00	41,684.70	204.45
Net Ordinary Income	-40,000.00	50,192.53	-30,045.54	-204.45
Other Income/Expense				
Other Income				
7100 · Interest Income	0.00	0.00	6.44	0.00
Total Other Income	0.00	0.00	6.44	0.00
Other Expense				
8100 · Penalty & Interest Expense	0.00	0.00	1.30	0.00
Total Other Expense	0.00	0.00	1.30	0.00
Net Other Income	0.00	0.00	5.14	0.00
Net Income	-40,000.00	50,192.53	-30,040.40	-204.45

El Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

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 Accrual Basis

	Total FSC Operations	Grizzly Flats Donation (PG&E)	Total PG&E	EDCF Vets 9/2022 (Grant 17809) (Seniors & Veterans)
Ordinary Income/Expense				
Income				
4000 · Donations	168.06	0.00	0.00	0.00
4010 · Agency Grant Projects	0.00	0.00	0.00	5,000.00
4040 · Fiscal Sponsor Fee	27,849.18	0.00	0.00	0.00
4050 · Indirect Costs	204.45	0.00	0.00	0.00
Total Income	28,221.69	0.00	0.00	5,000.00
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00	0.00	0.00
5010 · Contract Services	5,670.00	0.00	0.00	0.00
5020 · Educational Materials	0.00	0.00	0.00	0.00
5040 · Internet Access & Website	720.00	0.00	0.00	0.00
5060 · Public Education	0.00	0.00	0.00	0.00
5070 · Supplies	0.00	0.00	0.00	0.00
Total COGS	6,390.00	0.00	0.00	0.00
Gross Profit	21,831.69	0.00	0.00	5,000.00
Expense				
6100 · Advertising & Marketing	125.96	0.00	0.00	0.00
6115 · Bank Service Charges	461.74	0.00	0.00	0.00
6120 · Business License & Fees	4.00	0.00	0.00	0.00
6130 · Admin Services	16,898.35	0.00	0.00	0.00
6140 · Cleaning/Janitorial	20.00	0.00	0.00	0.00
6141 · Computer Supplies	1,682.79	107.24	107.24	0.00
6155 · Dues and Subscriptions	838.93	0.00	0.00	0.00
6160 · Fiscal Sponsor Fees	0.00	0.00	0.00	0.00
6180 · Insurance	13,425.00	0.00	0.00	0.00
6195 · Indirect Expenses	204.45	0.00	0.00	0.00
6255 · Postage and Delivery	93.41	0.00	0.00	0.00
6265 · Printing and Reproduction	0.00	0.00	0.00	0.00
6277 · Accounting Fees	2,928.50	0.00	0.00	0.00
6295 · Rent	4,250.00	0.00	0.00	0.00
6310 · Office Supplies	724.65	0.00	0.00	0.00
6336 · Meeting Expenses	21.37	0.00	0.00	0.00
6580 · Storage	200.00	6,314.02	6,314.02	0.00
6585 · Satellite Startup	0.00	0.00	0.00	0.00
6895 · Firewise Events	0.00	861.91	861.91	0.00
Total Expense	41,889.15	7,283.17	7,283.17	0.00
Net Ordinary Income	-20,057.46	-7,283.17	-7,283.17	5,000.00
Other Income/Expense				
Other Income				
7100 · Interest Income	6.44	0.00	0.00	0.00
Total Other Income	6.44	0.00	0.00	0.00
Other Expense				
8100 · Penalty & Interest Expense	1.30	0.00	0.00	0.00
Total Other Expense	1.30	0.00	0.00	0.00
Net Other Income	5.14	0.00	0.00	0.00
Net Income	-20,052.32	-7,283.17	-7,283.17	5,000.00

El Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

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 Accrual Basis

	EDOC Senior 6/2022 (Low Income) (Seniors & Veterans)	EDC Vets 2 2022 (Seniors & Veterans)	SMUD 2022 (Seniors & Veterans)	CAFSC/PGE Oct 2022 (Seniors & Veterans)
Ordinary Income/Expense				
Income				
4000 · Donations	0.00	0.00	0.00	0.00
4010 · Agency Grant Projects	5,000.00	0.00	0.00	0.00
4040 · Fiscal Sponsor Fee	0.00	0.00	0.00	0.00
4050 · Indirect Costs	0.00	0.00	0.00	0.00
Total Income	5,000.00	0.00	0.00	0.00
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00	0.00	0.00
5010 · Contract Services	2,625.00	3,997.40	16,502.96	85,574.94
5020 · Educational Materials	0.00	0.00	0.00	0.00
5040 · Internet Access & Website	0.00	0.00	0.00	0.00
5060 · Public Education	0.00	0.00	0.00	0.00
5070 · Supplies	0.00	0.00	0.00	0.00
Total COGS	2,625.00	3,997.40	16,502.96	85,574.94
Gross Profit	2,375.00	-3,997.40	-16,502.96	-85,574.94
Expense				
6100 · Advertising & Marketing	0.00	0.00	0.00	0.00
6115 · Bank Service Charges	0.00	0.00	0.00	0.00
6120 · Business License & Fees	0.00	0.00	0.00	0.00
6130 · Admin Services	2,286.40	0.00	704.40	1,109.50
6140 · Cleaning/Janitorial	0.00	0.00	0.00	0.00
6141 · Computer Supplies	0.00	0.00	0.00	0.00
6155 · Dues and Subscriptions	0.00	0.00	0.00	0.00
6160 · Fiscal Sponsor Fees	0.00	0.00	0.00	5,000.00
6180 · Insurance	0.00	0.00	0.00	0.00
6195 · Indirect Expenses	0.00	0.00	0.00	0.00
6255 · Postage and Delivery	0.00	0.00	0.00	40.00
6265 · Printing and Reproduction	54.50	0.00	0.00	88.06
6277 · Accounting Fees	0.00	0.00	0.00	0.00
6295 · Rent	0.00	0.00	0.00	0.00
6310 · Office Supplies	0.00	0.00	0.00	0.00
6336 · Meeting Expenses	0.00	0.00	0.00	0.00
6580 · Storage	0.00	0.00	0.00	0.00
6585 · Satellite Startup	0.00	0.00	0.00	0.00
6895 · Firewise Events	0.00	0.00	0.00	0.00
Total Expense	2,340.90	0.00	704.40	6,237.56
Net Ordinary Income	34.10	-3,997.40	-17,207.36	-91,812.50
Other Income/Expense				
Other Income				
7100 · Interest Income	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00
Other Expense				
8100 · Penalty & Interest Expense	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00
Net Income	34.10	-3,997.40	-17,207.36	-91,812.50

El Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

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 Accrual Basis

	Total Seniors & Veterans	Gold Ridge GRF (USFS)	Grizzly Flats GF-18 (USFS)	Sierra Springs SS-2 (USFS)
Ordinary Income/Expense				
Income				
4000 · Donations	0.00	0.00	0.00	0.00
4010 · Agency Grant Projects	10,000.00	627.04	23,520.19	14,988.29
4040 · Fiscal Sponsor Fee	0.00	0.00	0.00	0.00
4050 · Indirect Costs	0.00	0.00	0.00	0.00
Total Income	10,000.00	627.04	23,520.19	14,988.29
Cost of Goods Sold				
5005 · Defensible Space Inspections	0.00	0.00	0.00	0.00
5010 · Contract Services	108,700.30	627.04	23,082.75	14,613.60
5020 · Educational Materials	0.00	0.00	0.00	0.00
5040 · Internet Access & Website	0.00	0.00	0.00	0.00
5060 · Public Education	0.00	0.00	0.00	0.00
5070 · Supplies	0.00	0.00	0.00	0.00
Total COGS	108,700.30	627.04	23,082.75	14,613.60
Gross Profit	-98,700.30	0.00	427.44	374.69
Expense				
6100 · Advertising & Marketing	0.00	0.00	0.00	0.00
6115 · Bank Service Charges	0.00	0.00	0.00	0.00
6120 · Business License & Fees	0.00	0.00	0.00	0.00
6130 · Admin Services	4,100.30	0.00	0.00	0.00
6140 · Cleaning/Janitorial	0.00	0.00	0.00	0.00
6141 · Computer Supplies	0.00	0.00	0.00	0.00
6155 · Dues and Subscriptions	0.00	0.00	0.00	0.00
6160 · Fiscal Sponsor Fees	5,000.00	0.00	327.44	374.89
6180 · Insurance	0.00	0.00	0.00	0.00
6195 · Indirect Expenses	0.00	0.00	0.00	0.00
6255 · Postage and Delivery	40.00	0.00	0.00	0.00
6265 · Printing and Reproduction	142.56	0.00	0.00	0.00
6277 · Accounting Fees	0.00	0.00	0.00	0.00
6295 · Rent	0.00	0.00	0.00	0.00
6310 · Office Supplies	0.00	0.00	0.00	0.00
6336 · Meeting Expenses	0.00	0.00	0.00	0.00
6580 · Storage	0.00	0.00	0.00	0.00
6585 · Satellite Startup	0.00	0.00	0.00	0.00
6895 · Firewise Events	0.00	0.00	0.00	0.00
Total Expense	9,282.86	0.00	327.44	374.89
Net Ordinary Income	-107,983.16	0.00	100.00	-0.20
Other Income/Expense				
Other Income				
7100 · Interest Income	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00	0.00
Other Expense				
8100 · Penalty & Interest Expense	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00
Net Income	-107,983.16	0.00	100.00	-0.20

El Dorado County Firesafe Council
Statement of Financial Income and Expense
 July 2022 through March 2023

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 04/08/23
 Accrual Basis

	Total USFS	TOTAL
Ordinary Income/Expense		
Income		
4000 · Donations	0.00	168.06
4010 · Agency Grant Projects	39,135.52	592,360.40
4040 · Fiscal Sponsor Fee	0.00	27,849.18
4050 · Indirect Costs	0.00	204.45
Total Income	39,135.52	620,582.09
Cost of Goods Sold		
5005 · Defensible Space Inspections	0.00	400.00
5010 · Contract Services	38,333.39	556,798.24
5020 · Educational Materials	0.00	55.63
5040 · Internet Access & Website	0.00	720.00
5060 · Public Education	0.00	452.16
5070 · Supplies	0.00	791.89
Total COGS	38,333.39	559,217.92
Gross Profit	802.13	61,364.17
Expense		
6100 · Advertising & Marketing	0.00	6,027.52
6115 · Bank Service Charges	0.00	477.30
6120 · Business License & Fees	0.00	4.00
6130 · Admin Services	0.00	27,041.50
6140 · Cleaning/Janitorial	0.00	20.00
6141 · Computer Supplies	0.00	1,800.03
6155 · Dues and Subscriptions	0.00	838.93
6160 · Fiscal Sponsor Fees	702.33	29,346.11
6180 · Insurance	0.00	13,425.00
6195 · Indirect Expenses	0.00	-1,292.48
6255 · Postage and Delivery	0.00	868.24
6255 · Printing and Reproduction	0.00	9,029.00
6277 · Accounting Fees	0.00	2,928.50
6295 · Rent	0.00	4,250.00
6310 · Office Supplies	0.00	1,011.53
6336 · Meeting Expenses	0.00	1,560.58
6580 · Storage	0.00	6,514.02
6585 · Satellite Startup	0.00	410.00
6895 · Firewise Events	0.00	2,533.62
Total Expense	702.33	106,793.40
Net Ordinary Income	99.80	-45,429.23
Other Income/Expense		
Other Income		
7100 · Interest Income	0.00	6.44
Total Other Income	0.00	6.44
Other Expense		
8100 · Penalty & Interest Expense	0.00	6.64
Total Other Expense	0.00	6.64
Net Other Income	0.00	-0.20
Net Income	99.80	-45,429.43

El Dorado County Firesafe Council
Statement of Cash Flows
July 1, 2022 through April 8, 2023

	<u>Jul 1, '22 - Apr 8, 23</u>
OPERATING ACTIVITIES	
Net Income	-45,429.43
Net cash provided by Operating Activities	<u>-45,429.43</u>
Net cash increase for period	-45,429.43
Cash at beginning of period	<u>559,882.76</u>
Cash at end of period	<u><u>514,453.33</u></u>

EDCFSC Proposed Guideline and Criteria for Grant Applications

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Overview

Expected outcomes:

A defined process that all parties understand.

High quality well-coordinated grant proposals that have a high probability of success.

Purpose:

The purpose of this committee's (G2.0) efforts is to:

- Revise the grant process of the EDFSC so that Associate FSCs have a clear path to grant development
- Provide clarity on the processes for grant development, support, evaluation criteria and submittal
- Ensure a sound and interactive relationship to support the Associate FSCs in their pursuit of funding for wildfire prevention and related projects

Note: Most grant proposals are likely to fall under these proposed guidelines. (See sidebar)

The EDCFSC Grants Committee (aka G2.0) has undertaken a revision of its approach to overall grants management because:

- Grantors/funding entities are expected to look favorably on larger sized projects encompassing greater areas and subsequent awards
- The Associate FSCs roster has grown significantly (~30) resulting in many proposals
- Coordination of effort has become challenging
- Associate FSCs have expressed frustration due to lack of consistent processes and criteria for approval
- Current grant management has created an untenable work load for volunteers and staff
- Existing fiscal agents have exceeded capabilities
- Support needs of the EDCFSC and Associate FSCs has grown exponentially

Expectations

ASSOCIATE FSCs ARE INDEPENDENT ENTITIES WORKING UNDER THE UMBRELLA OF THE EDCFSC. THE AFSCs ARE ENCOURAGED TO DEVELOP THEIR OWN PROJECTS AND CULTURE. AFSCs WHICH DEVELOP GRANT PROPOSALS THAT DO NOT EXPECT THE EDCFSC TO PROVIDE SUPPORT OR TO BE THE FISCAL AGENT (E.G., SMALLER GRANTS, NON-PROFIT GRANTORS) ARE NOT REQUIRED TO ENGAGE IN THIS PROCESS BUT ARE REQUESTED TO KEEP THE EDCFSC INFORMED OF THEIR EFFORTS AND TO COORDINATE WITH INTERESTED PARTIES (E.G., ADJACENT AFSCs, LOCAL FIRE DEPARTMENTS)

WHILE THIS EFFORT ATTEMPTS TO PROVIDE CONSISTENCY AND CLARITY, THE NATURE OF VARIED REQUEST FOR PROPOSALS, SHIFTING GRANTOR PRIORITIES, THE COUNTY'S STRATEGY, INDIVIDUAL GRANTOR REQUIREMENTS, AND THE SIZE AND SCOPE OF EACH GRANT REQUEST WILL REQUIRE FLEXIBILITY AND MODIFICATIONS, AS NECESSARY.

This Guidance is predicated on the following:

- Associate FSCs will develop Action Plans that outline desired activities over a multi-year period
- The EDC Office of Wildfire Prevention and Resilience will be developing, with partner agencies, an overall County wildfire “Strategy” that will be considered throughout the grant process
- There will be maximum interaction between the Associate FSCs and G2.0 both informal and formal throughout the process

THE ESTABLISHMENT OF PLANNING ZONES HAS BEEN SUGGESTED TO MAXIMIZE COORDINATION TO BE DETERMINED (E.G., ELEVATION/VEGETATION TYPE, CONTIGUOUS AREAS).

IT HAS BEEN SUGGESTED THAT:

- A RESOURCE LIBRARY BE DEVELOPED TO ASSIST IN BUDGETING (E.G., COST/ACRE FOR BRUSH REMOVAL, CENSUS INFORMATION, DEMOGRAPHICS, CEQA/NEPA DOCUMENTS)
- A NUMBER OF PRE-QUALIFIED ENTITIES BE IDENTIFIED (E.G., FOREST MANAGEMENT FIRMS, FISCAL AGENTS, PROJECT MANAGERS) AND MAY BE RETAINED TO SUPPORT GRANT DEVELOPMENT AND IMPLEMENTATION
- BROADER REGULATORY EFFORTS (E.G., NEPA, CEQA) BE CONDUCTED THAT CAN BE USED FOR MULTIPLE GRANT PROPOSALS

Phases

This Guidance is broken into the following phases:

- Developmental Phase
- Rough Outline Phase
- Evaluation Phase
- Grant Development/Coordination Phase
- Approval and Formal Support Phase
- Submittal Phase
- Implementation Phase

THE GRANT GUIDELINE HAS MANY PHASES BUT IS DESIGNED NOT TO BE OVERLY ONEROUS OR RESTRICTIVE. BASED ON THE NATURE OF THE PROJECT AND THE REQUIREMENTS OF THE GRANTOR, ACTIONS MAY BE ABBREVIATED OR EXPANDED.

Developmental Phase

Associate FSC:

- Creates a conceptual idea of what needs to be done and where. Could be from the CWPP or other planning documents, preferably from the AFSC's Action Plan, but may be in response to an opportunity.
- Normally initiated by the "Grass Roots" local council, but could originate from sources outside the council that benefit the community. (e.g., USFS agreements, Foundation grants, one-off funding)
- Determines how proposed project fits into the County's strategy, larger landscape, and partner work (e.g., USFS, BLM, DOT, other FSCs)

Developmental Phase

- Our Action Plan indicates something specific should be done.
- Hey, we have an opportunity.
- What does everyone think?
- Is this something we can accomplish?
- Is this consistent with the Strategy?

Rough Outline Phase

Associate FSC:

- Develops more formal project description and parameters
- Conducts discussions with potential stakeholders
- Coordinates with key parties so they know what is being proposed.
- Dialogues with and get verbal agreement from key partners:
- Identifies who might be the Grant Manager/Project Manager/Fiscal Agent
- Creates rough budget

Rough Outline Phase

- Better put the proposed project in writing
- Let's sit down with the key players and get their feedback and informal support
- Rough guess on how much is this going to cost and how the work would get done

Evaluation Phase

EDCFSC G2.0 will provide preliminary evaluation criteria and the AFSC will write up responses (the actual grant source may have different criteria that will need to be considered):

- An agreed upon criteria to “rank” the proposals. For example:
 - Number of residences protected
 - Number of people protected
 - Ingress and egress corridors
 - Socio-economic impact to County
 - Integration with other projects in the same geographic area.
 - Infrastructure, historical, and cultural resources protected
 - Completed and uncompleted projects or grants in the area

Evaluation Phase

- How does this proposed project fit in the grand scheme
- What are the benefits?
- What else is going on?

- (These are examples of questions to be addressed consistent with the Strategy and may be modified as appropriate.)

- EDCFSC capacity at the time, number of other grant proposals, opportunities for consolidation or coordination with other AFSC will be discussed.
- Associate FSC submits written proposal and response to EDCFSC evaluation criteria to grants committee
- Grants Committee provides a time when the grant applicants can explain/expand/defend their project to the grants committee.

THE EDCFSC WILL HAVE TO EVALUATE THE MANY PROPOSALS IT RECEIVES TO DETERMINE IF THE PROJECT MEETS THE STATED STRATEGY, IS VIABLE, HAS A GOOD CHANCE OF SUCCESS, AND MAXIMIZES BENEFIT TO THE IMPACTED COMMUNITY AND THE COUNTY AS A WHOLE. THESE QUESTIONS ARE INTENDED TO BE AVAILABLE BEFOREHAND TO THE ASSOCIATE FSCs. ADDITIONAL DIALOGUE AND QUESTIONS MAY BE REQUESTED.

AT THIS POINT, THE EDCFSC G2.0 WILL PROVIDE FEEDBACK TO THE ASSOCIATE FSC AS TO WHETHER THE SUBMITTED PROPOSAL IS RECOMMENDED TO PROCEED TO THE NEXT PHASE DURING THIS GRANT CYCLE.

Grant Development/Coordination Phase

AFSC with support of the EDCFSC:

- Complete the “Scope of Work” narrative and other parts of the Grant application. Maps and other elements that may be outside of the AFSC capability (GIS, etc.). EDCFSC will work to assist in meeting grant requirements
- Obtain formal (signed) coordination from key partners.
 - Fiscal Sponsor
 - Grant Manager
 - Project Manager
- Develop a reasonable budget
- Develop a reasonable and achievable schedule.
- Obtain letters of commitment from partners
- Obtain letters of support from other stakeholders (e.g., OWPR).
- If EDCFSC is to be the fiscal sponsor, the process is:
 - Grants committee submits recommendations to EDCFSC Board for final approval. An appeal process is provided.

Grant Development/Coordination Phase

- Who’s gonna run the project, the finance part, and grant compliance
- Realistically, what is it gonna cost and how long will it take?
- Who’s on board for real?

Approval and Formal Support Phase

AFSC provides the proposal to the G2.0 which forwards to the EDCFSC Board for approval

- Gain formal approval by boards and involved agencies
- Resolutions, as necessary

Approval and Formal Support Phase

- Now we’re serious
- Ducks in a row time

Submittal Phase

- Formal review and “polish” of the proposal
- Team effort to submit grant proposal to granting agency
- Upload/Mail required documents

Submittal Phase

- Gussy it up time
- Never miss a deadline time
- Press send and pray time

Implementation Phase

- Complete the project on schedule and within budget.
- Submit required progress reports as required
- Manage the funds within the guidelines

Mike Drop Phase!

Ta Da! Kudos all around!

Implementation Phase

- Holy cow, we got it!
- Now do what you said you were gonna do
- Do what the grantor wants you to do.
- Document, document, document!
- Make sure everything can withstand scrutiny

DRAFT

Roles and responsibilities

a. The community fire safe councils will:

1. Use a grass roots effort to seek community input and support for the project
2. Be the primary face to the community. Project concept, planning and execution. Conduct regular project update meetings.
3. Obtain property owner commitment to provide right of entry agreements where necessary (in some instances this is done in cooperation with Project Manager).
4. Validate and approve the invoices presented by the project manager

b. The El Dorado County Fire Safe Council will:

1. Support and assist in all phases of the proposal process
2. If the EDCFSC is the Fiscal sponsor the EDCFSC will provide and upload all corporate and banking information
3. Establish invoicing and payment documents
4. Track funding and payments
5. Develop training and support programs as needed for AFSC (e.g., Project Managers, grant writing support)
6. Staff as appropriate to support and manage grants

G2.0 will recommend staffing levels to the EDCFSC Board

a. The project Manager will

- i. Assist in compiling the budget and schedule
- ii. Review and approve the statement of work and project mapping
- iii. Execute the project on schedule and within the budget.
- iv. Provide all necessary progress reports and completion reports